

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
MEETING MINUTES
WEDNESDAY, SEPTEMBER 28, 2016
7:00 PM

HAMPTON ELEMENTARY SCHOOL LIBRARY/MEDIA CENTER

Board chair Rose Bisson called the meeting to order at 7:03pm. Members present were Maryellen Donnelly, Mark Becker, Ann Gruenberg, Stacie Ropka, Lisa Siegmund, Wesley Wilcox and John Burnham. Also present were Superintendent of Schools Dr. Frank Olah, Principal Sam Roberson and Business Coordinator Sally Lehoux.

1. **Audience for Staff and Citizens** - Perry Matchinis questioned if the current generator at the school had been assessed and if there was something that could be done to update the generator.
2. **Written Communications to Board** – Dr. Frank Olah shared the written communications that he received over the past month including letter of resignation of Phyllis Stensland, Notice of School open house, Letter from CABA, and official report from the Fire Marshal.
3. **Approval of Minutes: 8/24/16** – Maryellen Donnelly moved to approve the minutes of August 24, 2016. Mark Becker seconded and the motion passed unanimously.
4. **Financials** – Sally Lehoux reviewed the financials with the board and fielded questions from the board.
5. **Superintendent Reports/Recommendations** – Dr. Frank Olah reviewed the Superintendent’s Report with the board and answered questions about the generator that came up in Audience for Staff and Citizens. He also informed the board that the playground had been taped off until it is inspected for safety.
6. **Principal Reports** – Principal Sam Roberson review the Principal’s Report with the board and informed the board that she was working on the School Readiness accreditation and reviewed Healthy Food Certification.
7. **Discussion and Possible Action On Board of Education Goals** – Rose Bisson distributed a copy of the [Hampton Board of Education Goals](#). Ann Gruenberg moved to approve the goals as amended. Maryellen seconded the motion and it passed unanimously.
8. **Report from Addition/Withdrawal Committee** – John Burnham reported that one of the two meetings had been canceled and that the committee is working on organizational procedures. He also informed the board that they were meeting every other Monday from 5:00pm to 6:30pm in the PHHS library/media center, with the next meeting being October 10th, 2016.
9. **Committee and Representative Reports/Recommendations**
 - a. **Finance Committee** – John Burnham had nothing to report since the committee did not meet.
 - b. **Policies** – Ann Gruenberg reported to the board the committee meeting.
 - c. **CABA** – Ann Gruenberg reported to the board about the CABA convention that is coming up in November and other CABA events that were coming up.
 - d. **EASTCONN** – Maryellen Donnelly reported to the board about the EASTCONN meeting.
 - e. **Program Review** – Mark Becker reported to the board that the program review committee had not met.
10. **Additions to The Agenda** – Maryellen Donnelly moved to add snow removal, LED Lighting, Transfer of Funds, Appoint a School Counselor, Food Services and Appreciation of Personnel to the Agenda. Lisa Siegmund seconded the motion and it passed unanimously.
 - a. **Snow Removal** – Dr. Frank Olah would like to look into the costs of hiring a company or person to do the snow removal around the school. The board had a brief discussion on the matter and decided that Dr. Frank Olah could start looking into all avenues and report back to the board the potential costs.
 - b. **LED Lighting** – Maryellen Donnelly inquired into whether Earth Light had come out and checked the lights and determined what the cost would be to change the lighting to LED Lighting. Dr. Frank Olah had informed her that they had not and that when they do he will inform the board of the outcome.
 - c. **Transfer of Funds** – Sally Lehoux provided the board with the following transfer recommendations.
 - I recommend we use our REAP grant in the amount of \$16,222 to cover the costs of the two tutors. The REAP grant may not be used to supplant expenses and is therefore normally used for one time/one year expenses.
 - I recommend we use the balance of our ERATE grant in the amount of \$4,230 to cover the cost of our Internet, which is no longer free due to state budget cuts, as well as the Pearson online math components which were not budgeted because teachers believed the online component was included with the textbook/workbook component.
 - Transfer \$10,000.00 from 100 Salaries/Wages to 300 Purchased Professional/Technical Services for the EASTCONN Behavioral Consultant per IEP
 - Transfer \$4,500.00 from 100 Salaries/Wages to 400 Purchased Property Services for Electricity: solar panels operational mid September and were budgeted as operational for the entire year.
 - Transfer \$19,156.00 from 100 Salaries/Wages to 400 Purchased Property Services for the Cupola/Atrium repairs.

Maryellen Donnelly moved to accept the recommendation of fund transfers. Ann Gruenberg seconded and the motion passed unanimously.

- d. **Appointment a School Counselor – Ann Gruenberg moved to accept the Superintendent’s recommendation to hire Laura Sorel as a .7 school counselor at masters’ step one. Lisa Siegmund seconded and it passed unanimously.**
- e. **Food Services – Maryellen Donnelly again asked that the school explore hiring EASTCONN to do the food services at the school instead of keeping them in house. The board said that they would like to discuss the idea once more information is gathered.**
- f. **Appreciation of Personnel – Rose Bisson moved to acknowledge the resignation of Phyllis Stensland with gratitude and sincere thanks for her commitment to the children. Mark Becker seconded the motion and it passed unanimously.**

John Burnham moved to add Student Program as item 15 to the agenda with possible executive session for the purpose of discussion of confidential student information. Maryellen Donnelly seconded the motion and it passed unanimously.

11. Action On Policies

- a. **Replace with New CABE Version and Rescind Old Version**
 - i. **Policy 4111/4211 Recruitment and Selection – Tabled for next meeting**
 - ii. **Policy 4118.11/4218.11 Non-Discrimination – Ann Gruenberg moved to replace policy 4118.11/4218.11 Non-Discrimination with new CABE version and rescind the old version. Lisa Siegmund seconded the motion and it passed unanimously.**
 - iii. **Policy 5123 Promotion, Acceleration, Retention – Tabled for the next Meeting**
 - iv. **Policy 4119/4219 Personnel-Certified/Non-Certified Staff Conduct – Ann Gruenberg moved to replace policy 4119/4219 Personnel-Certified/Non-Certified Staff Conduct with new CABE version and rescind the old version. Lisa Siegmund seconded the motion and it passed unanimously.**
 - v. **Policy 5113.2 Truancy – Ann Gruenberg moved to replace policy 5113.2 Truancy with the new CABE version and rescind the old version. Lisa Siegmund seconded the motion and it passed unanimously.**
- b. **Re-Approval**
 - i. **Policy 1112 Community Relations News Media Relationships – Ann Gruenberg moved to re-approve policy 1112 Community Relations News Media Relationship. Lisa Siegmund seconded the motion and it passed unanimously.**
 - ii. **Policy 1311.1 Political Activities of School Employees – Ann Gruenberg moved to re-approve policy 1311.1 Political Activities of School Employees. Lisa Siegmund seconded the motion and it passed unanimously.**

12. Audience for Citizens - None

13. Next Agenda Planning

- a. Report from Addition/Withdrawal Committee
- b. Snow Removal
- c. Student Testing Results
- d. Discussion of 7th and 8th grade program
- e. Food Service
- f. Generator
- g. Policies

John Burnham moved to enter executive session at 10:08pm for the purpose of discussion of confidential student information with Frank Olah and Sam Robertson invited to attend. Lisa Siegmund seconded the motion and it passed unanimously.

Reentered public session at 10:35 PM. The Board Members discussed possible changes to the academic structure of the school (reconfiguration of grades and resources). Lisa Siegmund left at 11:15pm.

14. John Burnham moved to adjourn at 11:35pm. Mark Becker seconded and it passed unanimously.

Respectfully Submitted by:

Rachel Linkkila

10-4-16

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

HAMPTON BOARD OF EDUCATION
BOARD GOALS 2016-17

The Hampton Board of Education will:

1. Enable every student to become a confident, successful learner by advocating for and managing resources in order to
 - A. engage and motivate every student
 - B. promote student safety, health, physical and emotional well being
 - C. foster civic engagement of all students
 - D. facilitate, encourage and recognize a positive and professional learning community
 - E. work effectively with the Superintendent as a collaborative leadership team to focus priorities around high achievement for all students in the district
2. Focus on District improvement to meet current and future needs by
 - A. systematically reviewing and adjusting all programs and curriculum
 - B. monitoring current status and planning for the school's ongoing needs with respect to the physical plant, grounds and maintenance
3. Improve the effectiveness of the Board by
 - A. fostering and engaging in positive communication between the Board and the community
 - B. engaging the larger community in planning to meet the educational needs of all learners
 - C. engaging in proactive communication with Boards of Finance and Selectmen throughout the budget process
 - D. improving the efficiency of policy development, review and dissemination process

September 28, 2016