

Hampton Green Energy Committee
Hampton, CT 06247
Meeting Minutes
Wednesday, May 11, 2016
7:00 PM
Town Hall Conference Room

1. CALL TO ORDER

Chair Kate Donnelly called the meeting to order at 7:05. Committee members in attendance: Kate Donnelly, Maryellen Donnelly, Ellen Embardo, Rachel Girshick (7:12), Susan Lovegreen, and Sharon Wakely. Randy Thompson was also in attendance.

2. AUDIENCE FOR CITIZENS

None

3. APPROVAL OF MINUTES: 4/13/16

Motion: Sharon Wakely moved, Susan Lovegreen seconded, to approve the minutes of 4/13/16. The motion was approved unanimously.

4. ADDITIONS TO THE AGENDA

Motion: Maryellen Donnelly moved, Sharon Wakely seconded, to add approval of minutes for 3/9/16 to the agenda. The motion was approved unanimously.

- a. **Motion:** Susan Lovegreen moved, Sharon Wakely seconded, to approve the minutes of 3/9/16. The motion was approved unanimously.

5. OLD BUSINESS

a. **Green Energy Webpage**

Ellen updates the webpage continuously. It is well organized and easy to use.

b. **Benchmarking Town buildings**

Revell Sandberg-Diment continues to update town data on the Energy Star Portfolio Manager website. Kate will be sure that data for the Community Center and the Town Hall is complete.

c. **Elementary School Energy Audit**

Hampton Elementary is accepting the bid for a complete energy audit from ERS (Energy Resources & Services) with 50% of the cost (\$4,750) paid by Eversource. Hampton Elementary School has \$4,000 in the current budget for the audit.

Motion: Susan Lovegreen moved, Sharon Wakely seconded, to use \$500 from the green energy training account for the ERS energy audit. The motion passed unanimously.

Motion: Ellen Embardo moved, Rachel Girshick seconded, to use \$250 from the energy efficiency capital and nonrecurring account if the \$250 cannot be funded through the Hampton Elementary School budget. The motion passed unanimously.

d. **Recycling Guidebook**

Ellen Embardo will obtain the guidebook from Revell and work on narrative editing. She will need a second reader.

e. **Plan of Conservation**

Kate asked Randy to let her know when the energy section for the plan will be discussed. She will inform the HGEC members so they may attend to make suggestions incorporating advances in energy efficiency. Ellen will forward the document that she wrote for the energy

section of the plan to Martha Fraenkel who is leading the Planning and Zoning committee members in writing the plan. Ellen's narrative appears as a page on the town's website. The committee also suggested that the energy section of Ashford's plan be looked at as a reference for Hampton's plan.

6. NEW BUSINESS

None

7. ADJOURNMENT

Motion: Susan Lovegreen moved, Rachel Girshick seconded, to adjourn. The motion passed unanimously. The meeting adjourned at 7:52.
The meeting adjourned at 7:58.

Respectfully submitted,

Maryellen Donnelly

Note: Minutes are draft until accepted at a subsequent HGEC meeting.