

# Hampton and Scotland School Readiness Council

Tuesday, Sept 27, 2022

## Zoom Meeting Minutes

Meeting Recording: <https://us06web.zoom.us/j/917616BJZljqO5lalFW-wTQYq6p8Ty94XQFQCIwHQ4avoxGev2oQYsNYwZ-kMU1CAD.Pef8OQviKXYHzbcR>

Passcode: E5PN?3tE

**Attendance:** Joy Becker, Scott Sears, Mary Geragotelis, Geri White, Ann Knowles, Sam Roberson, Andrea Kaye, Samantha Sarli, Terry Surprenant, Kathy Thompson (Hampton resident)

- 1) **Call to order:** Joy called the meeting to order at 6:32 pm.
- 2) **Audience for citizens:** None
- 3) **Adjustments to agenda:** None
- 4) **Approval of May 31, 2022 meeting minutes:** Scott motioned to approve the minutes. Mary seconded the motion. No discussion. Motion passed.
- 5) **Acceptance of financial reports**
  - a. **Hampton:** Geri moved to accept Hampton's financial report. Scott seconded the motion. No discussion. Motion passed.
  - b. **Scotland;** Scott moved to accept Scotland's financial report. Mary seconded the motion. No discussion. Motion passed.
- 6) **Program updates:**

Classroom updates were shared via email before the meeting for members to view. A new form was used by both programs. It may need to be tweaked, but consistency was improved.

### **Hampton**

Sam commented that completing the new form gives her and Chrissy an opportunity to discuss the program. Nine full-day students are currently enrolled with one coming Friday.

### **Scotland**

16 out of 18 are currently enrolled with 2 full-time staff. Other paras rotate in to assist with meals. There are two children who won't turn 3 until Dec. They are getting to know each other, working on routines and expectations. They are planning a field trip to the library. The fire department will be coming soon. Trying to utilize more community resources. New fencing was added to playground.

## 7) **SR Liaison report**

Terry met with each principal this summer to plan for this year.

### **a) OEC updates**

- i) **New fee schedule** – updated to go into effect on Oct 1<sup>st</sup>. Programs need to use for new families that enroll hereafter. Do not need to redo fee calculations until annual redetermination. Sliding fee scale will mean that families with lower incomes may have fees reduced, those with higher incomes may have increased fees. In communities with higher percentage of families with lower incomes, the programs will see reduced income

from family fees. The OEC is using this new formula to increase equity and keep childcare costs below 5% for most families with children in school day programs.

- ii) **ECE Reporter** – now monthly data reporting to OEC will go through this system. This is a change from last year when an excel spreadsheet was utilized. Terry will be attending an OEC meeting next week to learn more. Will send a submission schedule to the programs next week. Terry needs to review reports before they get submitted by programs.
- iii) **Cost of Care** – Sally Lehoux, Business Coordinator, Hampton shared figures that show cost of care to be \$248 per week per child. Programs are required to report their cost of care. If a family chooses to not supply income documentation, the full cost of care is to be their fee. This is the highest amount any family should be charged regardless of income. After Scotland has hired a new fiscal manager, Terry will discuss this process with that person.
- iv) **Additional funding** – Enrollment grant for all eligible SR programs. Additional funds to be added quarterly through eGMS. More info to come.
- v) **Both SR and QE grants were approved.** 2-year grant so although there will be some reporting required in the spring for continuation, there won't be an RPF process this year.

## 8) New Business

Ann asked about children in B23 who are enrolled in preschool. Although they have an IFSP, are not currently in SPED. There will be a transition meeting and it will be determined if there will be an IEP when they turn 3. As a School Readiness program, eligibility is for 3 and 4-year-old children. Hampton does not enroll children before their 3<sup>rd</sup> birthdays. In CT, children who are age 2 but will be 3 before Jan 1<sup>st</sup> are considered “3” if it's Sept – Dec. Scotland did enroll 2 children with Dec birthdays this fall. They needed a program and there isn't a waiting list.

## 9) Old Business – Policy Revisions

A committee worked on updating some of the SR policies this summer. They made progress but still need to work on the issue of whether to charge a program fee to families when the child has an IEP. Terry will reach out to schedule some additional time this fall to finalize.

## 10) Audience for citizens: None

## 11) Next Agenda Development:

- a) Old Business: Policy revisions
- b) New business: Work to increase parental participation

## 12) Adjournment: A motion to adjourn was made by Geri at 7:06 PM and seconded by Sam. Motion passed unanimously.

**NEXT MEETING will be held on October 25, 2022.**

**Held through Zoom**

Respectfully submitted by Teresa Surprenant, Hampton and Scotland School Readiness Liaison  
*These minutes are unofficial until approved at the next School Readiness Council Meeting*