

Hampton IWWA Minutes
Special Meeting – February 7, 2012
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A Special Meeting of the Inland Wetlands and Watercourses Agency was held on Tuesday, February 7, 2012, at the Town Office Building.

Chairman Crawford called the Meeting to order at 7:32 p.m.

Present for the Board: Stanley Crawford, Chairman; Martin Mlyniec, Secretary; Muriel Miller; and Perry Matchinis. Absent: Marlene Aulten.

Staff and Others Present: John Valente, Wetlands Enforcement Officer; Dayna McDermott-Arriola, Recording Secretary, Bruce Woodis, KWP Associates, Michael Chapel, Selectman.

Item 1: Audience for Citizens: none.

Item 2: Additions to the Agenda: none.

Item 3: Approval of Minutes – January 10, 2012.

Motion: Martin Mlyniec, seconded by Muriel Miller, to approve the January 10, 2012 Meeting Minutes as amended to include under Roll Call: *Absent: Marlene Aulten.* Motion carried unanimously.

Item 4: Old Business:

1. Application WP1211-03; applicant Kenneth Loiselle; Pudding Hill Road; proposed activity: construction of single-family home with septic system, well, and driveway involving a driveway crossing of a wetland; a total of 3870 square feet of wetland disturbance is proposed; check #021925 received in the amount of \$190.

Bruce Woodis of KWP Associates, representing the applicant, presented revised plans of the proposal modified to minimize the wetlands disturbance from 3870 square feet to 3107 square feet. John Valente reviewed the criteria for determining whether a proposed activity constitutes “significant impact” as defined in Section 2.29 of the Inland Wetlands & Watercourses Regulations. Mr. Valente explained the purpose and process of public hearings, in addition to public input: to determine significant impact on wetlands; to require additional data and information from the applicant; to stipulate modifications to the plan in order to mitigate the wetlands disturbance to the Agency’s satisfaction.

Motion: Martin Mlyniec, seconded by Perry Matchinis, that the proposed plan is considered a significant activity as per Section 2.29 of the Inland Wetlands & Watercourses Regulations which defines “significant impact” as “any activity involving deposition or removal of material which will or may have a substantial effect on the wetland or watercourse or on wetlands or watercourses outside the area for which the activity is proposed.” Motion carried unanimously.

There was discussion of concerns. Mr. Valente listed the following stipulations: detailed construction sequence of driveway, from start to finish, in a single phase; survey marks for elevation of pipes as they cross wetlands; notification of Wetlands Officer of activity; plan for stockpiling of topsoil and organic matter; narrowing of driveway to minimal width. Mr. Valente will continue to examine the plan and communicate any additional stipulations to the engineer.

Motion: Muriel Miller, seconded by Martin Mlyniec, to conduct a public hearing on Application WP1211-03, Applicant, Kenneth Loiselle, Pudding Hill Road on March 13, 2012 at 7 p.m. in the Community Room at Town Hall. Motion carried unanimously.

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Item 5: New Business: none

Item 6: No Permit Necessary: none.

Item 7. WEO Report

7.1 Monthly Report: Mr. Valente reported an inspection of a logging operation.

7.2 Duly Authorized Agent Report: none.

Item 8. Communications

The Agency received the following communications:

- copies of *The Habitat, Winter, 2011*
- Minutes of the January, 2012 Meeting of the Conservation Commission
- *Connecticut Wildlife January/February 2012*
- Pamphlets from the *Society of Soil Scientists*
- Request of First Selectman for submission of Agency's FY 2012-2013 Budget
- Chairman Crawford relayed the Board of Selectmen's decision to determine and establish term limits for Agency members.

Item 9. Discuss and Act on any other Business

1. Discuss Procedure for Receipt and Processing of Applications

Mr. Valente is seeking input from members on the draft version of *Procedures for Submission of an Inland Wetlands and Watercourses Agency Plan for Building Permit Application*. He intends to include with the application a sample diagram of a site plan. Mr. Mlyniec offered some formatting suggestions and asked that all requirements appear as a checklist on the application.

2. Discuss Amendments to Agency Regulations

Motion: Martin Mlyniec, seconded by Perry Matchinis, to conduct a public hearing on April 10 at 7 p.m. in the Community Room at Town Hall to present amendments to *The Inland Wetlands and Watercourses Regulations*.

3. Discuss FY 2012-2013 Budget

Copies of the FY 2010-2011 actual expenditures and the July 1, 2011 through January 24, 2012 actual expenditures, as reported by the Town Treasurer, were distributed. Chairman Crawford will review the documents and present a proposal at the Agency's next meeting.

4. Discuss Bylaw Revisions

Motion: Martin Mlyniec, seconded by Perry Matchinis, to tentatively approve a revision to Section 8.2 of the *Inland Wetlands and Watercourses Agency Bylaws* as follows: "A majority of the [voting] **appointed regular** members[hip] of the Agency shall constitute a quorum, and the number of votes necessary to transact business shall be [four (4) seated members, which constitutes] a **simple** majority of **regular** members of the Agency. The Acting Chairman shall seat alternate members at the beginning of a meeting to achieve this quorum.

Item 10. Audience for Citizens: none.

Item 11. Adjournment

There being no further business to come before the Agency, Chairman Crawford adjourned the meeting at 9:02 p.m.

Respectfully submitted,

Dayna McDermott-Arriola
Recording Secretary

