

# **Fletcher Memorial Library**

Board Meeting    Oct. 2, 2014

Present: Chair, Margaret Haraghey, Lee Astin,, Anne Christie, Sue Hochstetter, Sonja Larsen. New Board Members, Janice Trecker and Beth Regan  
Public: Dayna McDermott, Kathy Donohue

The meeting was called to order at 3:01 pm.  
The minutes of Sept. 4, 2014 were accepted as submitted.

## **Treasurers Report:**

Luciann was not present but submitted a report. Sonja questioned the low figure for books under the Expense column. Lee also wondered what the Cardmember Services charge for \$25.10 is?

## **Additions to Agenda:**

The board agreed to contact Deborah Andstrom for the position of Part-time Librarian.

## **Old Business:**

Various housekeeping issues surfaced. Margaret will call our locksmith regarding getting a key for both bathrooms. I was also noted that 2 light fixtures need to be repaired (not just the bulbs), the front storm door does not latch, and the iron railing from the church parking lot needs to be replaced with a sturdier rail.

## **New Business:**

Desk coverage has been worked out through Nov. 8.

Job description has been amended to change the title of Library Director to Part-time Librarian. Lines were also added regarding Librarian off-site hours and the delegation of specific functions to volunteers.

The book and bake sale will be from 8-2 on Nov. 15. Set-up will be Nov. 14 at 2:30. A sign up sheet will be put in the library for patrons to donate baked goods. Baked goods can be brought the previous afternoon or between 7:45 and 8 am on Sat, the 15.

Sonja, Lee and Randy Thompson will do Halloween.

Motion was approved to accept Beth Regan and Janice Trecker as new board members.

Motion was approved to accept Sue as new Chair, and Anne as Vice-chair.

Positions for secretary and maintenance board member have yet to be determined. Kathy Donohue suggested that we advertise open board positions.

Correspondence:

None

Other:

Dayna McDermott expressed concern regarding the letter she received regarding employment.

The meeting was adjourned at 4:30 pm.

The next meeting will be on Nov. 6, 2014 at 3:00 pm.

Respectfully submitted,

Anne Christie