

Hampton IWWA Minutes
Regular Meeting – April 5, 2022
Page 1 of 2

Vice-Chairman Witkowski called the Meeting to order at 7:02 p.m.

Present for the Board: Peter Witkowski, Stan Crawford, Penny Newbury, Glen Newcombe, Diane Gagnon.

Not Present: Heather Bonnekson, Martin Mlyniec, Muriel Miller

Staff and Others Present: Applicant Steve Donahue, Applicant Kyle Donahue, Applicant Justin Sherman, Recording Clerk Dayna Arriola.

Not Present: WEO Jay Gigliotti

Item 1: Audience for Citizens: none.

Item 2: Approval of Minutes – Regular Meeting of October 5, 2021.

Motion: Stan Crawford, seconded by Penny Newbury, to approve the Regular Meeting Minutes of October 5, 2021. Motion carried unanimously.

Item 3: New Business

1. WP0322-01: Michael Bartlett, Hull Forest Products, Applicant; Northeast Land Management LLC, Owner; Old Town Pound Road (Assessor's Map 2-7-12-15); Proposed Activity: Timber Harvest.

Approval was tabled as the Applicant was not present at the Meeting.

2. WP0322-02: Steve Donahue, Applicant/Owner; Brook Road (Assessor's Map 2-13-28-34J); Proposed Activity: Basketball Court.

Steve Donahue presented maps with the application illustrating the location of the proposed basketball court, on one of two previously approved lots, in relation to the dwelling, the street, the wetlands and the brook, neither of which will be disturbed by the activity. To Glen Newcombe's question, Mr. Donahue stated that the surface of the proposed court will be asphalt and that it will be solely for private use.

Motion: Stan Crawford, seconded by Glen Newcombe, to approve WP0322-02. Motion carried unanimously.

Mr. Donahue submitted a check for fees totaling \$155.

3. WP0322-03: Kyle Donahue, Applicant/Owner; 429 South Bigelow Road (Assessor's Map 2-13-29-33D); Proposed Activity: Pond Construction.

The application and related materials were distributed, however Kyle Donahue reported that Mr. Gigliotti was in possession of the map intended for the presentation. To Penny Newbury's question, Mr. Donahue stated that the spring fed pond would be 7000 square feet, less than a quarter of an acre, and situated approximately 70 feet from the rear of the house. Mr. Donahue

Hampton IWWA Minutes
Regular Meeting – April 5, 2022
Page 2 of 2

stated that the outflow will empty into a culvert and that existing wetlands extend beyond the proposed site. He also stated that Mr. Gigliotti conducted a site walk on the property and reported no issues with the plan. The excavated material will be stock-piled where a garage will be built on the property and used to level the area. By general consent it was decided to schedule a site walk and a special meeting next week to view the map and approve the application.

4. WP0322-04: Justin Sherman, Sherman Forest Products, Applicant; Bernie Watrous & Kristina Pink, Owners: 760 Brook Road (Assessor's Map 1-11-28-20); Proposed Activity: Timber Harvest.

Justin Sherman presented the application and map, which included the crossing of Merrick Brook with a steel bridge and bridge mats. An existing gravel landing will also be utilized. Mr. Sherman expects that the selective cut, which will preserve living trees and remove dead oaks for firewood will take six to eight months to complete on the 150 acre area.

Motion: Stan Crawford, seconded by Penny Newbury, to approve the timber harvest as a right as of use. Motion carried unanimously.

Mr. Sherman submitted a check for fees totaling \$105.

Item 4: No Permit Necessary: see below.

Item 5: WEO Report:

Mr. Gigliotti submitted a report which included a summary of actions, reviews and inspections conducted from September, 2021 to present. These included nine permit applications which were reviewed for possible impact on wetlands, and thirteen inspections conducted in relation to issued, or potential, permits and possible wetland impacts. The report also stated that the WEO has provided information on regulations and permit requirements to many individuals who are seeking to erect structures or conduct activities in regulated areas, for example clearing and grading. For the most part, owners are looking for guidance on what the regulations allow.

On the suggestion of Stan Crawford, it was decided that Chairman Bonnekson meet with Mr. Gigliotti to discuss roles and procedures so that members of the IWWA receive information on the WEO's activities, including revenue collected for fees, in a timely and regular manner.

Item 6: Communications: none.

Item 7: Other Business

Motion: Stan Crawford, seconded by Penny Newbury, to schedule a site walk for Saturday, April 9, 2022 at 10AM at 429 South Bigelow Road for WP0322-03; and to schedule a special meeting for Tuesday, April 12, 2022 at 7PM at Town Hall for WP0322-01 and WP0322-03. Motion carried unanimously.

Item 8: Audience for Citizens: none.

Item 10: Adjournment

There being no further business to come before the Agency, the Meeting adjourned at 8:02PM.

Respectfully Submitted,
Dayna Arriola, Recording Secretary