

Town of Hampton
Board of Finance
Regular Meeting
September 8, 2015
7pm
Hampton Town Hall Community Room

Call to Order: The meeting was called to order at 7 p.m.

Members Present: Jeff Clermont, Penny Newbury, Nick Brown, Ed Adelman

Alternates Present: Stan Crawford

Members/Alternates Absent: Dan Meade, Rick Matejka, Luciann Norton, Mike Higgins

Staff and Others Present: First Selectman Al Cahill, Selectmen Mike Chapel, Treasurer Ellen Rodriguez, Recording Clerk Dayna McDermott-Arriola and residents.

Jeff seated Stan for Rick.

Citizen Comments: none.

Approval of Minutes

Motion: Stan, seconded by Penny, to approve the July 14, 2015 Minutes. Motion carried unanimously, Ed and Nick abstaining.

Motion: Ed, seconded by Nick, to approve the August 13, 2015 Minutes. Motion carried unanimously, Penny and Stan abstaining.

Presentations: none.

Reports/Actions

First Selectman: Al reported the Windham Regional Transit District submitted documentation listing ten registered Dial-A-Ride participants from Hampton.

Tax Collector: Jeff reviewed the report of the Tax Collector, reporting net proceeds of \$507,286.02 for the month of August.

Treasurer: Ellen reported receipt of requests for information from the new auditor. She also recommended that the \$5000 Bright Ideas Grant, retrieved from the General Fund and applied toward the balance owed to Earthlight Technology, requires a line item and suggested it be added under Contingency.

Motion: Nick, seconded by Penny, to add the \$5000 from the Bright Ideas Grant to the Contingency line. Motion carried unanimously.

Board of Education: no report.

Board of Finance Committees:

HR Committee: Penny asked the Selectmenthe status of the Land Use Office Assistant's job description. Al will obtain feed-back directly from the Assistant on the proposed description.

Fiscal Policy and Procedures Committee: Nick suggested that the committee schedule a meeting to coordinate with the field audit.

Correspondence: none.

Old Business

Update on Central Office Concerns: Al reported that the auditor hired to review the Central Office finances developed and sent a list of questions to the Regional District#11 Superintendent.

New Business: none.

Citizen Comment: none.

Suggestions for Next Agenda

- Report from Fiscal Policies Sub-Committee
- Report on outstanding job descriptions

Date, Time and Place of Next Meeting:

Regular Meeting on October 13at 7 pm in the Community Room of Town Hall.

Adjournment:

There being no further business to come before the Board, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Dayna McDermott Arriola
Recording Clerk

This is a draft version of the Minutes until approved by the Board of Finance.