

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: June 7, 2022

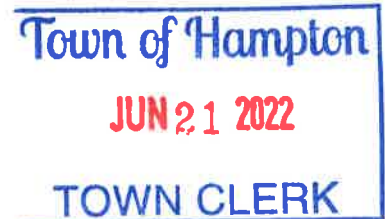
Present: Cardwell, Burten, Davis, Astin, Regan, O'Brien, Haldas, McCabe

Absent: Andstrom, Larsen, Kaye

Call to order: 4:07 PM

Audience for citizens: x

Seating of alternate: x



Special Report from Town Finance Board: Kathy Donahue – Town in general very happy with our budget reports; we need to update our Five Year Plan ASAP and send to Board of Finance – needed before next week.

Approval of minutes: Amendment – Town Wide Yard Sale fee \$20/space. Approved as amended.

Bookkeeper's report: Donations issue – Amanda moving to specificity regarding donations accounting.

- Cash Flow system has been cancelled w no charges.
- Checks payment - checks are issued by Amanda. Re payments to companies...Board suggests doing this electronically rather than issuing checks.

Librarian's report: Healthy use of library reported. Bok & Bae Sale successful – made a \$1612 profit.

Activities all going well.

Attendance of 230 at Quiet Corner Reads event "Travels with George" with Nathaniel Phibrick

Noted: light out in circulation room. Burten to remedy.

Assistant Librarian's report (Larsen): x

On-going business:

- a. Possibility of 'Corporate Social Responsibility Grant' from Key Bank – what are the parameters of this grant? Cardwell to investigate.
- b. Programs: MUSIC – Hampton Trio event successful w ~50 attendance. ART – O'Brien - Board approves idea for outdoor receptions with 'Walk-Through' art exhibits. TAICHI – ask J Trecker to include in her Gazette listings.

TOWN WIDE YARD SALE – Burten will have a 'library table' – has marked out 14 possible spaces in the shade – applications are starting to come in.

VOLUNTEER APPRECIATION ARTICLES – Regan – First issue is out – commendation from board on nice job – next up is Larsen.

Volunteer issue raised – difficulties w communication btwn librarians and volunteers – discussion - board suggests possibility of a weekly communique (via group email) to staff about the week's projects, issues, needs, absences, procedures and otherwise as needed. Approved.

- c. Fundraising/Fall Festival update. Noted – FF will be a lot of work and we do not have much time. Sub-committee formed to study Anne Christie festival notes and make recommendation re possibilities – possibly a smaller 'Locally Sourced' concept - Davis, McCabe, Kaye.

New business:

- a. New AC units are here. Davis and McCabe to install all.
- b. Issue re maintaining the frog pond greenery – Cardwell to contact Christie.
- c. Andstrom contract – need to update text to accurately reflect new changes.

Adjourned: Meeting ended by consensus at 5:16 PM.

Respectfully submitted,

Mark Davis, secretary