

Town of Hampton
Board of Finance
Regular Meeting
June 14, 2023
6:30PM

Call to Order: The meeting was called to order at 6:33PM.

Roll Call: Kathy Donahue, Ed Adelman, Joan Fox, Judy Buell, Kathy Newcombe, Stan Crawford.
Staff and Others Present: Recording Secretary Dayna McDermott-Arriola.

Motion: Judy Buell, seconded by Ed Adelman, to seat Kathi Newcombe and Stan Crawford for Diane Gagnon and Nick Brown. Motion carried unanimously.

Citizen Comments: none.

Approval of Minutes: tabled.

Budget Presentations: none.

Reports/Actions

First Selectman: no report.

Tax Collector: Chairman Donahue reported receipt of the May 2023 Finance Report, showing a 91.4% collection rate. The \$330,369.44 balance to collect is largely due to the pending suit with the Solar Park

Treasurer: Treasurer Rodriguez requested several transfers.

Motion: Stan Crawford, seconded by Kathi Newcombe, to approve the following transfers: \$252.00 to #6000-08 Selectmen Communication from #6000-05 Selectmen Mileage; \$419.00 to #6001-12 Tax Collector Miscellaneous from #6001-03 Tax Collector Supplies; \$222.00 to #6003-10 Town Clerk Legal Notices from #6003-02 Town Clerk Land Records; \$334.47 to #6005-02 Treasurer/Computer Supplies from #7000 Contingency; \$27.00 to #6005-07 Treasurer Mileage from #6005-06 Treasurer Postage; \$6.00 to #6007-02 Town Hall Water from #6007-01 Town Hall Photocopier; \$1,635.00 to # Election Registrars Pay from #6009-02 Election Other Workers Pay; \$56.00 to Election Postage from #6009-06 Election HAVA Expenses; \$464.00 to P&Z Clerk from #6010-02 P & Z Legal Notices; \$314.00 to #6012-01 Board of Finance Administration from #6012-02 Board of Finance Legal; \$369.00 to #6013 Town Hall Telephone from #6013-07 Town Garage Electricity; \$30.00 to #6013-10 Community Center Electric from #6013-07 Town Garage Electricity, \$30 to #6013-10 Community Center Electric from #6013-07 Town Garage Electricity, \$463.00 to #6013-15 Community Center Cleaning from #6013-07 Town Garage Electricity; \$225.00 to #6013-16 Community Center Alarm from #6013-14 Community Center Water; \$25 to #6013 Community Center Supplies from #6013-19 Community Center Elevator Maint., \$468.00 to \$6100-10 Building Inspector Clerk from #6100-15 Emergency Manage. Coord.; \$230.00 to #6207 Signs from #6206 Small Tools; \$700 to #6300-00 Transfer Station Sanitation from #7000 Contingency; \$660.00 #6300-02 Sanitation DEP Permit from #7000 Contingency; \$222.00 to #7100-01 Memorial Day Parade from #7100-16 Unemployment Compensation. Motion carried unanimously.

Boards of Education: no reports. Chairman Donahue reported that she did not receive the Hampton Elementary School's April reports.

Board of Finance Committees

Policies and Procedures Committee: No report.

Correspondence: Chairman Donahue reported receipt of the schools' monthly financial reports, the Tax Report and Tax Warrant from the Tax Collector; information on the Dairy Farm Abatements, and a concern from the Assessor that the Vehicle Pricing Guide might not be available for purchase before the end of this fiscal year.

Old Business: none.

New Business:

Review and Possible Action on Approving the Suspense List

The suspense List was distributed to members.

Motion: Judy Buell, seconded by Stan Crawford, to approve the Suspense List as presented. Motion carried unanimously.

Discussion and Possible Action on Approving the Dairy Farm Abatements

Chairman Donahue stated that the Board of Selectmen approved the abatement at 25% and reviewed the history of the last three years. The total abatement at 25% is \$2,178.11 if the proposed budgets are approved and the mill rate is set at 24.24.

Motion: Ed Adelman, seconded by Joan Fox, to approve the dairy farm abatement at 25%. Motion carried unanimously.

Additions to Agenda:

Motion: Kathi Newcombe, seconded by Judy Buell, to add to the Agenda a discussion of the Annual Report. Motion carried unanimously.

Discussion of Annual Report

Kathi Newcombe explained that several departments do not submit their contributions to the Annual Report until the deadline for publication. Chairman Donahue suggested a new timeline that would request the submissions in August and set a December deadline for compliance. She also suggested that a committee be formed to manage the Annual Report and to provide departments with the information that may be included, such as the conduct of the department, and the financial items which are required.

Citizen Comments: John Russell asked about the dairy farm abatement, and Chairman Donahue and Judy Buell explained the eligibility for this and other exemptions for farms.

Suggestions for Next Agenda:

Chairman Donahue requested that members forward suggestions for the next regular meeting.

Date, Time and Place of Next Meeting: July 12, 2023 at 6:30PM in the Community Room of Town Hall.

Chairman Donahue reminded members that the Board will conduct a Special Meeting on June 15 at 8:30PM when the results of the referendum are announced and if approved, the mill rate can be set.

Adjournment: There being no further business to come before the Board, the Meeting adjourned at 7:04PM.

Respectfully submitted,

Dayna McDermott Arriola
Recording Secretary

This is a draft version of the Minutes until approved by the Board of Finance.

