

**Hampton IWWA Minutes**  
**Regular Meeting – June 6, 2023**  
**Page 1 of 2**

---

Chairman Bonnekson called the Meeting to order at 7:06 p.m.

**Present for the Board:** Heather Bonnekson, Martin Mlyniec, Stan Crawford, Penny Newbury, Glen Newcombe, Maury Burr.

**Not Present:** Muriel Miller, Peter Witkowski, Diane Gagnon.

**Staff and Others Present:** Recording Clerk Dayna Arriola

**Staff Not Present:** Jay Gigliotti

**Item 1: Audience for Citizens:** none.

**Item 2: Approval of Minutes – Regular Meeting of February 7, 2023**

**Motion:** Martin Mlyniec, seconded by Penny Newbury, to approve the Regular Meeting Minutes of February 7, 2023. Motion carried unanimously.

**Item 3: Old Business:** none.

**Item 4: New Business**

1. WP0523-01: Applicant: Ronald and Brian LeFevre; Location: Pudding Hill Road; Proposed Activity: Timber Harvest: Capture present timber value while protecting wildlife and water quality values.

The applicant was not present at the meeting. Stan Crawford reminded members that timber harvest is a use as of right, noting that the Forester is a professional, and that the wetlands crossings are clearly marked on the map included with the application. Chairman Bonnekson concurred, stated that the Agency cannot legally deny the application.

Acknowledging that, Penny Newbury expressed her concern with approving activity without exercising due diligence during a presentation or a site visit.

**Motion:** Stan Crawford, seconded by Martin Mlyniec, to determine, after review of the materials submitted, the activity as a use as of right. Motion carried unanimously, Penny Newbury abstaining.

**Item 4: No Permit Necessary:** no report.

**Item 5: WEO Report:** none.

Stan Crawford stated that the WEO, in his role as the Planning Enforcement Officer, submits monthly reports to the Planning and Zoning Commission which, at times, includes information regarding Inland Wetlands.

**Item 6: Communications:** none.

**Hampton IWWA Minutes**  
**Regular Meeting – June 6, 2023**  
**Page 2 of 2**

**Item 7: Other Business:**

**1. Review of IWWA By-Laws**

The *Town of Hampton, Connecticut Inland Wetlands And Watercourses Agency By Laws* was distributed to members. Chairman Bonnekson explained that the current by-laws require the presence of all members and alternates at the regular meeting in September to approve by-law changes. She stated that the meeting might be postponed until after September's regular meeting as Muriel Miller's term as an alternate expires in September, and the Selectmen will need to fill the vacancy. Martin Mlyniec questioned the definition of the term "voting membership" under Section 10 Amendment, noting that the term is not defined in the by-laws. By general consent it was agreed to research the State rules for IWW agencies, and/or Roberts Rules of Order, for guidance, and as a last resort, to contact the Town Attorney for an opinion.

Stan Crawford noted that under Section 4 Membership, item 4.3 a change should be made to include "and the Town Clerk" as receiving, along with the Selectmen, IWWA resignations. He also noted some of the requirements under Section 6 Staff and Their Duties, and suggested the Fee Schedule in the Regulations be revisited.

After discussion, it was decided, by general consent, to contact the WEO to be present during discussion on Section 6 Staff and Their Duties at the next regular meeting, and to schedule a special meeting, if need be, in order to accommodate the WEO's availability.

**2. Review of IWWA Regulations**

The *Town of Hampton, Connecticut Inland Wetlands And Watercourses Regulations* was distributed to members. The Fee Schedule was reviewed. As the Regulations have not been amended since 2012, Martin Mlyniec suggested that the fees of neighboring towns be reviewed for comparisons. Stan Crawford suggested a review of PZC Minutes to see if application fees have been collected.

Agency members will continue their review at subsequent meetings.

**Item 8: Audience for Citizens:** none.

**Item 9: Adjournment**

There being no further business to come before the Agency, the Meeting adjourned at 8:27PM.

Respectfully Submitted,  
Dayna Arriola, Recording Secretary