

**Hampton IWWA Minutes**  
**Special Meeting – April 12, 2022**  
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Vice-Chairman Witkowski called the Meeting to order at 7:01 p.m.

**Present for the Board:** Peter Witkowski, Stan Crawford, Penny Newbury, Glen Newcombe, Diane Gagnon.

**Not Present:** Heather Bonnekson, Martin Mlyniec, Muriel Miller

**Staff and Others Present:** Applicant Kyle Donahue, Applicant Michael Bartlett of Hull Forest Products and Owner Allan Freeman of Northeast Land Management, LLC, Recording Clerk Dayna Arriola.

**Not Present:** WEO Jay Gigliotti

**Item 1: Audience for Citizens:** none.

**Item 2: Approval of Minutes – Regular Meeting of April 5, 2022 and Special Meeting of April 9, 2022.**

**Motion:** Penny Newbury, seconded by Diane Gagnon, to approve the Regular Meeting Minutes of April 5, 2022 and the Special Meeting Minutes of April 9, 2022. Motion carried unanimously.

After the April 5 Meeting it was discovered that the \$105 fee charged to Justin Sherman of Sherman Forest Products was incorrect, and that the amount should have been \$30 for the application fee. The surplus will be returned to the applicant.

**Item 3: New Business**

1. WP0322-01: Michael Bartlett, Hull Forest Products, Applicant; Northeast Land Management LLC, Owner; Old Town Pound Road (Assessor's Map 2-7-12-15); Proposed Activity: Timber Harvest.

Owner Allan Freeman provided a color copy of the map which clearly delineated the harvest boundary, the existing wetlands crossing, and other features. Applicant Michael Bartlett described the activity as a small, low impact operation in which the property's ash trees, most of which are still alive, will proactively be cut and removed from 20 acres. Mr. Freeman submitted the \$30 application fee.

**Motion:** Penny Newbury, seconded by Diane Gagnon, to approve WP0322-03 as a right as of use.

2. WP0322-03: Kyle Donahue, Applicant/Owner; 429 South Bigelow Road (Assessor's Map 2-13-29-33D); Proposed Activity: Pond Construction.

Vice-Chairman Witkowski explained that the IWWA scheduled a site walk after reviewing the plan at the April 5 Meeting. The site walk occurred on April 9 and members deemed the plan acceptable. Kyle Donahue submitted the plan map. To Penny Newbury's question on whether there are any other plans for the site, Mr. Donahue said that only the pond and a garage are

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planned, and more detailed plans for the garage will be submitted when a building permit is obtained. Mr. Donahue will deliver a check for the fee of \$125 to the Building Department Clerk and will request a copy of the check for the IWWA files.

**Motion:** Diane Gagnon, seconded by Penny Newbury, to approve WP0322-03. Motion carried unanimously.

**Item 4: No Permit Necessary:** none.

**Item 5: WEO Report:** none.

**Item 6: Communications:** none.

**Item 7: Other Business:** none.

**Item 8: Audience for Citizens:** none.

**Item 10: Adjournment**

There being no further business to come before the Agency, the Meeting adjourned at 7:20PM.

Respectfully Submitted,  
Dayna Arriola, Recording Secretary