

Hampton Town Hall Newsletter Working Group Meeting Minutes

October 20, 2022

1. Call to Order – 4:07 P.M.

- a. Members Present: First Selectman Allan Cahill, Selectman John Tillinghast, Selectman Bob Grindle, Assistant Town Clerk Kaye Johnson, Administrative Assistant Cassie Haddad

2. Audience for Citizens – None.

3. Approval of Minutes for September 8, 2022

- a. Selectman Tillinghast made motion to approve/Selectman Grindle moved/First Selectman Cahill seconded. Unanimously passed.

4. Critique of first issue

- a. Selectman Grindle stated the Transfer Station hours and the costs per tire were both incorrect.
 - i. Transfer Station opens at 7 A.M. and the Newsletter stated it opens at 8 A.M.
 - ii. The cost of tires is \$5.00 with or without a rim. Whereas the newsletter stated is costs \$2.00 without a rim.

5. Contributors to include in second issue

- a. Selectmen stated the Agent for the Elderly, Jane Cornell, should have her own section.
- b. Selectman Tillinghast stated multiple Boards, Commissions, and Committees should also have their own sections each and an email will be sent to each one inviting them to send a submission to be included in the next issue.
- c. Cassie Haddad stated the Selectmen’s Office should have a section to explain how to obtain a Pistol Permit, rent the Community Center, and reserve the Pavilion.

6. Second issue contribution deadline

- a. Selectmen agreed the next issue should be delivered to doors by January 15, 2023.
- b. Cassie Haddad stated that she will reach out to Chase Graphics printing company to inquire about a deadline they will need the final draft by to make that happen.

7. Audience for Citizens – None.

8. Adjournment

- a. Selectman Tillinghast made motion to adjourn at 4:51 P.M. / Selectman Grindle moved / First Selectman Cahill seconded. Unanimously passed. Adjourned at 4:51 P.M.