

**HAMPTON PLANNING AND ZONING COMMISSION
HAMPTON TOWN HALL, 164 ROUTE 97
MEETING ROOM
THURSDAY DECEMBER 20, 2018
7:00 PM
SPECIAL MEETING**

1. **Called to Order** – Chairman Kevin Grindle called the meeting to order at 7:02 pm.
2. **Roll Call/Seating of Alternate Members** – In attendance were PZC members Gary DeCesare, Everett Hyde, Susan Hochstetter, and alternate Stanley Crawford seated for Gloria Langer. Also, in attendance staff John Guskowski and project intern Mike Lucas.
3. **Audience for Citizens: Citizen may address the Commission on items not otherwise on the Agenda** –None
4. **Approval of Minutes: November 26, 2018** – Everett Hyde moved to approve the November 26, 2018 minutes. Gary DeCesare seconded and the motion passed unanimously.
5. **New Business**
 - a. **Preliminary Discussion – John Olenick East Old Route 6/Providence Turnpike** – John Olenick spoke to the Commission about adding light manufacturing as a new use under Art. 5.1.C.2. – Primary Uses limited to Route 6 in RA-80 Zone. The Commission referred to Art. 2.2 – Definitions and recommended that John Olenick work with staff to determine what the next steps would be.
 - b. **FY 2019-2020 Planning & Zoning Commission Budget Request** – John Guskowski provided the Commission with a draft budget for the 2019-2020 Fiscal Year. The Commission discussed reducing some line items and increasing the legal notice line item. **Gary DeCesare moved to approve the budget as amended. Everett Hyde seconded and the motion passed unanimously.**
6. **Old Business**
 - a. **Village District Discussion – Report of Intern/Research** - Mike Lucas reported to the Commission on the procedure for establishment of a Historic District. The Commission had a brief discussion on the procedure that were presented. Mike Lucas also reported to the Commission on enhanced home occupations and the licensing of the home occupations. Chairman Grindle and the Commission commended Mike Lucas on his excellent work for the Town.
 - b. **PoCD Implementation**
 - i. **Route 6 Business District** – Tabled to the next meeting.
 - ii. **Home-Based Business Regulations** – Tabled to the next meeting.
7. **Staff Report** – Nothing new to report.
8. **Correspondence** – None

Adjournment – Everett Hyde moved to adjourn at 8:46 pm. Gary DeCesare seconded and the motion passed unanimously.

Respectfully Submitted by:
Rachel Linkkila
12-21-18