

REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION  
Chaplin, Connecticut

August 26, 2025  
7:00PM

**SPECIAL MEETING**

**Parish Hill Middle/High School Library**

1. Call to Order and Pledge of Allegiance

*Call to Order at 7:00pm*

*In Attendance – Chair Stacy Foster, Cassidy Martin, Susan Lovegreen, Ellen Gillon, Cameron Kammer, Joy Becker, Hayley Tiller-Albert*

*Also in Attendance – Superintendent Andrew Skarzynski, Principal Tom McKenna*

2. Communication with the Audience

*No Communication*

3. Written Communications to the Board

*No Communication*

4. Approval of July 8, 2025 Region 11 BOE Minutes

*Motion by Cassidy Martin, 2<sup>nd</sup> by Ellen Gillon*

*Vote to Approve – Cassidy Martin, Cameron Kammer, Joy Becker, Hayley Tiller-Albert; Ellen Gillon and Susan Lovegreen abstain.*

5. Approval of Financial Statements – July 2025

*Motion by Cassidy Martin, 2<sup>nd</sup> by Susan Lovegreen*

*Unanimous Approval*

6. Administrative Reports/Administrative Requests for Board Action

A. Teacher

*No report given.*

B. Principal

*Principal McKenna thanked maintenance staff on their excellent work over the summer. Few new staff members joining the team. Michelle Salvas has taken over as Dean of Students. PD and Convocation, 7<sup>th</sup> Grade Orientation took place*

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*yesterday. Some of the sports have begun and clubs will be up and running next week. Parish Hill ranked #1 within Putnam Metro Area for US News and World Report Best High Schools, for full state 75/230.*

C. Superintendent

*Convocation and Orientation. Administrative Retreat with leadership team. Focusing on recruiting and retention of students. Have begun implementing the School Climate Improvement Plan. Middle School Personal Finance Curriculum being introduced through Go Open CT.*

15. Old Business/New Business

A. Report by PHACT/PTSA

*Welcome Back Breakfast. Meet and Greet scheduled for next meeting. Meetings are always 1<sup>st</sup> Wednesday of each month at 6pm.*

B. Budget Forecast—FY 25-26 - Jobina Miller

C. Receive Resignation – Andrew Shetland

D. New Hires

*Kimberly Glazier - Science*

*Kaitlyn Butler - School Social Worker*

*Christopher Moore - TOPS Program*

*Michelle Burns – Middle School Math*

E. Appointment of Dean of Students

*Michelle Salvas – picked from a deep pool of applicants. Final round of interviews occurred today for her former role in the English Department.*

F. Projected 25-26 Enrollment

*184 students in the building. Total in district to follow.*

G. Transfer funds to Capitol Nonrecurring

*Cassidy Martin made a motion to roll over of 2% (142,503.42) from 2024/2025 budget for unexpected costs in maintaining building. Joy Becker 2nded.*

*There is an additional \$101,000 excess costs for students educated out of district. \$26000 in additional tuition, and \$26,000 in refunds from a COVID grant applied to 3 or 4 years ago.*

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*Unanimous approval.*

16. Committee Reports/Requests for Board Action
- A. Fiscal & Plant – Met 8/26/25
  - B. Educational and Board Policies – Will meet Prior to September Meeting
  - C. Central Office - Will meet Prior to September Meeting
  - D. Technology/Website - Will meet September or October
  - E. Personnel and Supervision – Negotiations 9/17/25 or 9/22/25
  - F. Newsletter – To Meet
  - G. CABA/EASTCONN - Conference in November
17. Second Audience for Citizens

*No Communication*

18. Agenda Items for Next Meeting

*Hoping to Plan a Welcome for New Teachers prior to next meeting in September and move to Fiscal and Plan to accommodate. Possibility of Student representatives. Tritown Board Meetings with the Elementary Boards.*

19. Adjournment

*Motion to Adjourn by Susan Lovegreen at 7:41pm.  
Joy Becker 2nded. Unanimous Approval.*