

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
SPECIAL MEETING MINUTES  
TUESDAY FEBRUARY 16, 2021  
7:00 PM  
Zoom Meeting**

1. **Call to Order - Chairman Dennis LaBelle called the meeting to order at 7:02 pm. Present were board members Stacy Foster, Sally Ireland, Michael Smardon, Joan Fox, Stephanie Harrington, Kate Donnelly and Cassidy Martin. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
2. **Communication with the Audience – None**
3. **Written Communications to the Board – Superintendent Ken Henrici informed the board that he received a letter from the Superintendent from Sprague that he will cover in his report.**
4. **Approval of January 19, 2021 Minutes – Stacy Foster moved to approve the January 19, 2021 minutes with the amendment of line item 2 and 9 should read “Kathy Donahue” and not “Cathy Donahue. Michael Smardon seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Dennis LaBelle, Michael Smardon, Joan Fox, Stephanie Harrington, Kate Donnelly, and Cassidy Martin.  
Abstain: Sally Ireland**
5. **Approval of Financial Statement – January 2021 - Stacy Foster moved to approve the Financial Statement through January 2021. Michael Smardon seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Dennis LaBelle, Sally Ireland, Michael Smardon, Joan Fox, Stephanie Harrington, Kate Donnelly, and Cassidy Martin.**
6. **Administrative Reports/Administrative Requests for Board Action**
  - A. **Principal - Principal Brian Tedeschi spoke to the board the recent professional development that took place at Parish Hill.**
  - B. **Superintendent - Superintendent Ken Henrici spoke to the board on multiple districts naming Parish Hill as a school of choice, recent educational legislation, ESSER Grant second round of funding and COVID-19 vaccinations.**
7. **Old Business/New Business**
  - A. **Presentation of FY 19-20 Audit – Darin Offerdahl – Darren Offerdahl gave the board a brief review of the FY 19-20 audit.**
  - B. **Resignation of Board Recording Secretary – Rachel Linkkila – Sally Ireland accepted on the behalf of the board the resignation of Rachel Linkkila as recording secretary with regret.**
  - C. **Resignation of Consumer Science/Life Skills Teacher – Jerri Tarr – Sally Ireland accepted on behalf of the board the resignation of Jerri Tarr as the Consumer Science/Life Skills Teacher with regret.**
  - D. **Resignation of Special Education Teacher – Elizabeth Gray – Kate Donnelly accepted on behalf of the board the resignation of Elizabeth Gray as Special Education Teacher with regret.**
  - E. **Report by PHACT/PTSA - None**
  - F. **Budget Forecast – FY 20-21 – Superintendent Ken Henrici informed the board that the budget forecast is positive.**
  - G. **Preliminary Budget – FY 21-22 Budget – Superintendent Ken Henrici presented a preliminary FY 21-22 budget to the board.**
  - H. **Capital Improvement Projects – FY 20-21 to FY 24-25 – Superintendent Ken Henrici reviewed the Capital Improvement Projects with the board.**
8. **Committee Reports/Requests for Board Action**
  - A. **Fiscal & Plant - Dennis Labelle reported to the board on the last Fiscal & Plant committee meeting.**

- B. Educational and Board Policies** – Nothing new to report.
  - C. Central Office** – Chairman Dennis LaBelle informed the board that a date has been set.
  - D. Technology** - Nothing new to report.
  - E. Personnel and Supervision** - Nothing new to report.
  - F. Newsletter** – Superintendent Ken Henrici informed the board that the newsletter is almost done.
  - G. CAFE/EASTCONN** – Kate Donnelly spoke on the educational legislation that is being put forward.
- 9. Second Audience for Citizens** – Marc Baron thanked Brian Tedeschi and Tom McKenna for all of the work that they have been doing.
- 10. Agenda Items for Next Meeting** – Final Budget
- 11. Adjournment** – Sally Ireland moved to adjourn at 7:56 pm. Stacy Foster seconded and the motion passed with the following vote:  
**Yes: Stacy Foster, Dennis LaBelle, Sally Ireland, Michael Smardon, Joan Fox, Stephanie Harrington, Kate Donnelly, and Cassidy Martin.**

Respectfully Submitted  
Rachel Linkkila