

**CHAPLIN, AND REGIONAL DISTRICT #11  
CENTRAL OFFICE COMMITTEE  
Chaplin, Connecticut  
Special Meeting Minutes  
Thursday, October 21, 2021  
6:00 PM**

**NOTE: THIS WAS AN IN-PERSON BOARD MEETING**

- 1. Call to Order** – Jaclyn Chancey, the Vice-Chair, called the meeting to order at 6:11 PM. Committee members present were Gene Boomer, Jaclyn Chancey, Sally Ireland, and Kathy Freed. Administrator present was Superintendent Ken Henrici
- 2. Approval of Minutes: September 9, 2021** - Motion to approve the minutes of September 9 made by Gene Boomer and seconded by Sally Ireland. The motion passed unanimously.
- 3. Request Approval of Financial Statement– September 2021** - Motion to approve the September financial statement made by Sally Ireland and seconded by Gene Boomer. The motion passed unanimously.
- 4. Discussion of Evaluation Protocol and Timeline for Superintendent; Discussion of Superintendent Goals** –meeting timelines to be scheduled at future Central Office meetings. Superintendent Ken Henrici distributed draft Superintendent goals for both Region #11 and Chaplin Elementary School.
- 5. Discussion of Central Office Handbook** – The goal is to update by next year.
- 6. Adjournment** – Gene Boomer moved to adjourn at 7:00 PM, seconded by Sally Ireland, and approved unanimously.

Respectfully Submitted,  
Sally Ireland  
10/25/2021