

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT 06235**  
**MEETING MINUTES**  
**TUESDAY, April 5, 2022**  
**7:00 PM**  
**PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

1. **Call to Order and Pledge of Allegiance** – Stacy Foster called the meeting to order at 7:03pm. Present were Board members Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon. Administrator present was Superintendent Ken Henrici.
2. **Communication with the Audience** – none
3. **Written Communications to the Board** – none
4. **Approval of March 15, 2022 Minutes** – Sally Ireland moved to approve the March 15, 2022 minutes. Susan Lovegreen seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon.
5. **Approval of Financial Statement – March 2022** – Michael Smardon moved to approve the March 2022 Financial Statement. Sally Ireland seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon.
6. **Administrative Reports/Administrative Requests for Board Action**
  - A. **Principal** – Principal Brian Tedeschi was unable to attend; Superintendent read a statement from Principal Tedeschi in which he congratulates several students for recent achievements in athletics.
  - B. **Superintendent** – Superintendent Ken Henrici updated the Board on staffing, the Ukraine Fundraiser, the FY22-23 Budget, the Excess Cost Grant, the Senior Capstone Fair, the Teachers of the Year who were honored last Friday and the community event of the year, the Empty Bowl Event.
7. **Old Business/New Business**
  - A. **Report by PHACT/PTSA** – Michael Smardon spoke of the success of the Ukraine Fundraiser and the Spring Fling that is scheduled for June 4<sup>th</sup>.
  - B. **Budget Forecast FY21-22** – Superintendent Henrici spoke of this previously in his report, but reiterated that we are very close in the budget and will need to review the remaining funds very carefully; he wants to have a year-end projection by the end of April.
  - C. **COVID Update** – Superintendent Henrici said there have been no new cases. Students will be offered the use of lockers again.
  - D. **Board Adopted FY22-23 Region #11 Budget** – the budget was already discussed and approved at the last meeting.
  - E. **Discussion of Method of Voting for Adoption of Budget** – Sally Ireland moved that item 7E be changed to read as “Discussion and Possible Action of Method of Voting for Adoption of Budget”. Michael Smardon seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon.  
Joan Fox moved to send the Approved FY22-23 budget to Referendum for May 3, 2022 from 12:00 PM to 8:00 PM at the respective polling places in the three towns. Sally Ireland seconded and the motion passed with the following vote:  
Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon.
  - F. **Tentative Approval of Board Policy**
    - a. **Face Masks/Coverings (1250.1 / 4118.237 / 4218.237 / 5141.8)**

**Michael Smardon moved to tentatively approve Board Policy Face Masks/Coverings (1250.1 / 4118.237 / 4218.237 / 5141.8). Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon.**

**8. Committee Reports/Requests for Board Action**

- A. Fiscal & Plant** – Stacy Foster said that the committee met this evening and reviewed the maintenance report, the financials, the budget forecast and projects including the fire alarm panel, the new roof over the IT area and the culinary classroom. The fields are ready for Spring sports. There is a ladybug infestation in the Central Office and will be treated in the early summer.
- B. Educational and Board Policies** – They will hold another meeting very soon.
- C. Central Office** – They met recently. The Superintendent's evaluation will be discussed in May. The Central Office Handbook needs to be re-written as the current issue was written in 1998 and contains names of staff no longer with the District. The revised handbook will contain more generalized statements with specifics residing outside of the handbook. This will ensure that the handbook will remain current.
- D. Technology** – the committee has not met, but should meet soon.
- E. Personnel and Supervision** – The Secretary contract is up for negotiation. This group is currently a union of one member. Negotiations are on hold until we can hire a replacement for one member who recently resigned.
- F. Newsletter** – Superintendent Henrici said the next Newsletter will go out before the May 3<sup>rd</sup> Referendum. The committee will meet very soon and the newsletter will feature the student accomplishments mentioned in Principal Tedeschi's comments.
- G. CABA/EASTCONN** – Nothing to report.

**9. Second Audience for Citizens** – none

**10. Agenda Items for Next Meeting – Final Approval of Board Policy Face Masks/Coverings (1250.1 / 4118.237 / 4218.237 / 5141.8), Student Awards, PHACT/PTSA, Discussion and Possible Action of June Meeting Date.**

**11. Adjournment** – Sally Ireland moved to adjourn at 7:52pm. Michael Smardon seconded and the motion passed with the following vote:

**Yes: Stacy Foster, Joan Fox, Sally Ireland, Susan Lovegreen and Michael Smardon**

Respectfully Submitted,

Diane Ritchotte  
Recording Secretary