

**REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION  
Chaplin, Connecticut**

**Minutes  
December 16, 2025  
7:00PM**

**Parish Hill Middle/High School Library**

In attendance: Stacy Foster, Joy Becker, Cass Martin, Michael Smardon, Ellen Gillon, Stephanie Bayne, Superintendent Andrew Skarzynski, Business Manager Jobina Miller, Principal Tom McKenna, and student representative Chloe Reed.

Unable to attend: Hayley Tiller-Albert, Camden Kammer, Susan Lovegreen

1. 7:03 PM Call to Order and Pledge of Allegiance
2. Communication with the Audience - None
3. Written Communications to the Board - None
4. Report on FY 2024 Audit- Darin Offerdahl- Offerdahl & Emerson LLC
  - A. Unable to attend. Rescheduled to January 2026 meeting.
5. Approval of November 18, 2025 Region 11 BOE Minutes
  - A. Motion by Mike Smardon, Second by Cass Martin
  - B. Aye - Stacy Foster, Joy Becker, Cass Martin, Michael Smardon, Ellen Gillon
  - C. Nay – None
  - D. Abstain – Stephanie Bayne
6. Approval of Financial Statements – November 2025
  - A. Motion by Mike Smardon, Second by Cass Martin
    - i. Summary discussion of Budget Forecast—FY 25-26 -Jobina Miller
  - B. Passed unanimously
7. Administrative Reports/Administrative Requests for Board Action
  - A. Student – Chloe Reed
  - B. Teacher – None provided.
  - C. Principal – Tom McKenna
  - D. Superintendent – Andrew Skarzynski
15. Old Business/New Business
  - A. Report by PHACT/PTSA – Joy Becker
  - B. Review and Possible Action on 2026-2027 SY Calendar
    - i. Motion to Table to January 2026 by Mike Smardon, Second by Ellen Gillon, passed unanimously.
  - C. Receive Resignation of Richard Allard – Received with regret.
  - D. New Hire- Nicholas Sacchitella – Received.
  - E. Discussion and Possible Action Board approval tuition rates
    - i. Motion to approve as recommended by Mike Smardon, second by Cass Martin, passed unanimously.
16. Committee Reports/Requests for Board Action
  - A. Fiscal & Plant – Met and reviewed documentation and maintenance report.
  - B. Educational and Board Policies – Scheduled January 14, 2026
  - C. Central Office – Will meet in January 2026

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- D. Technology/Website – Has not met
  - E. Personnel and Supervision – Working on scheduling negotiations.
  - F. Newsletter – Delivered recent newsletter.
  - G. CAFE/EASTCONN – Discussed E Lyme career pathway program
17. Second Audience for Citizens - None
18. Agenda Items for Next Meeting
- Darrin Offerdahl Audit Presentation
  - Calendar review
  - Preliminary Budget
19. 7:48 PM Adjournment
20. Reschedule - Board Member Training- Russell Blair

Submitted by Stacy Foster