

RECREATION & COMMUNITY ACTIVITIES COMMISSION

Special Meeting

Sept. 5, 2013 7:30 PM

COMMUNITY CENTER

AGENDA

CALL TO ORDER/ROLL CALL OF MEMBERS - Elect Chair and Secretary pro tempore.

SEATING OF ALTERNATES - None

AUDIENCE FOR CITIZENS

APPROVAL OF MINUTES of July 25th, 2013

TREASURER'S REPORT

COMMUNICATIONS

ADDITIONS TO AGENDA- N/A to special meetings

OLD BUSINESS:

1. Resolve Officer vacancies (Chair, Secretary, Treasurer) including account signatories.
2. Review and finalize fall/winter 2013 programs. (Review budget to ensure nothing is missed.)
3. Status of letter of thanks to Gay Wagner. (Mark), and Report on grant status for events [NEFA-NEST]. (Mark)
4. Report on advertising costs for Emerging Artists Series. (John), and Report on benefit Violinists concert. (John)
5. Status of hiring a new yoga instructor. (Lois)

NEW BUSINESS:

1. Approval of funds for:
 - a. purchasing a recording device for the purpose of assisting in processing meeting minutes
 - b. fabrication of chicken cooking frames (get check for payment).
 - c. Windham Arts membership renewal.
2. Make a list of outstanding issues (Keys for building & commission assets, Short and Long Range Planning Documents and associated files, Commission Public Email List for updating the public, Lists of donors and specific program donations, Ordinance update, Bylaws, etc...); **suggest postponing to a future meeting.**
3. Agenda items for next meeting, next scheduled regular mtg. is 26 Sept.

AUDIENCE FOR CITIZENS

ADJOURNMENT