

Town of Hampton/Department of Public Works  
Safety Committee  
Meeting Minutes  
Tuesday, March 3, 2020  
Hampton Town Hall Conference Room  
2:00 PM.

1. Call to order: Toby Vertefeuille called the meeting to order at 2:03 PM.
2. Members Present: Vertefeuille, Sholes, Featherston and Allan Cahill, First Selectman
3. Approval of Minutes from January 23, 2020  
**MOTION:** Vertefeuille/ Sholes moved/ seconded to approve the minutes of the January 23, 2020 meeting as written. All in favor. Motion passed unanimously.
4. Additions to Agenda- none
5. Old Business –
  - A. PPE Update -Need PPE safety equipment for Paul Featherston and Toby Vertefeuille
  - B. Training Update – Scheduled for April 27, 2020 for bucket truck training. We have 2 spots open and will check with Scotland to see if they would be interested.
6. Audience for Citizens – New state statue –All employees must complete a sexual harassment course by October 1, 2020
7. Adjournment  
**MOTION:** Vertefeuille/ Sholes moved/ seconded to adjourn meeting at 2:07 PM. All in favor. Motion Passed unanimously.

Respectfully Submitted,  
Donna Cloutier  
Recording Secretary

*This is a draft version of the minutes until approved by the Safety Committee*