

Hampton and Scotland School Readiness Council

Tuesday October 27, 2020

Zoom Meeting

Meeting Minutes

Attendance: Scott Sears, Cathy Pinsonneault, Sam Roberson, Frank Olah, Joy Becker, Frank Baran, Andrea Kaye, Ann Gruenberg, Anne Marie Davidson

- 1) **Call to order:** Joy Becker called the meeting to order at 6:32 pm.
- 2) **Audience for citizens:** None
- 3) **Update agenda as needed:** No updates necessary.
- 4) **Approval of September 29, 2020 meeting minutes:** Frank Olah motioned to approve the September 29, 2020 minutes Ann Gruenberg seconded the motion. No discussion. Motion passed unanimously. None opposed. Ann Gruenberg abstained.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Scott Sears motioned to accept Hampton's financial report. Ann Gruenberg seconded the motion. Discussion included a question from Joy Becker about how tuition collection is going. Sam Roberson reported that it is going ok. A new administrative person, Lisa Soule, was hired at the start of the school year and is being trained by the former administrative person and Sally Le Houx, Hampton's financial administrator. She is working on becoming familiar with collecting fees. The motion passed unanimously. None opposed. No abstentions.
 - b. **Scotland:** Scott Sears motioned to accept Scotland's financial report. Joy Becker seconded the motion. Discussion included a question about tuition collection. Cathy Pinsonneault shared with the Council that tuition notices are being sent to parents by email this year, not home with children. Payments have been coming in regularly. The motion passed unanimously. None opposed. No abstentions.
- 6) **Program updates:**
 - a. **Hampton:** Chrissy Stone, Hampton's teacher provided a written update. Teachers are participating in professional development. Families have been involved in monthly family projects. The preschool class focused on autumn and pumpkins during the month of October. Students went on a fall walk to collect sign of fall (leaves, nuts, pinecones). They made fall collages, studied the lifecycle of a pumpkin and worked on letter identification, patterning and story sequencing. SEL instruction continues with Ms. Sorel. Children are doing well with strategies needed (masks and hand washing) to address the health and safety needs created by the pandemic.
 - b. **Scotland:** Carol Sweat, Scotland's teacher provided a written update. Families are engaged through several activities including newsletters and sending home the Scholastic magazine. Staff have been participating in professional learning on required topics. The CT ELDS continue to be used as a source of curriculum planning. Children are engaged in many learning experiences including a fall scavenger hunt, parts of a pumpkin activity and leaves on a tree.
- 7) **SR Liaison report**
 - a) **OEC Updates**
 - i) Just received the revised monthly reporting form. There will be OEC requirements released on the amount and type of distance learning experiences for preschool children. That will be shared with programs and the Council when it is released.
 - ii) The QE RFP has been released. Both programs are focused on PD for the year. A topic needed is distance learning to support young children. The final application will be reviewed at the November meeting.

8.) New Business

- a. **Software for preschool distance learning:** Anne Marie Davidson shared that many programs are using See Saw and have positive reviews of the platform. Hampton is using Google classroom because it is used at the other grade levels and the need to keep things consistent for families with children in other grades was important. Scotland is primarily using Zoom.
- b. **Ventilation systems:** This agenda item was placed on the agenda but did not need discussion.

9) Old Business:

- a. **Enrollment:** Programs are continuing to recruit and enroll since both have not reached their full slot utilization. Hampton has 8 children enrolled in face to face instruction and 1 child enrolled who receives instruction remotely. Scotland has 9 enrolled in face to face instruction and 1 child who receives instruction remotely.

10) Audience for citizens: None

11) Set next meeting Agenda: QE grant review and revisit the ventilation system discussion.

13) Adjournment: A motion to adjourn was made by Scott Sears at 7:14 pm and seconded by Ann Gruenberg. Motion passed unanimously. None opposed. No abstentions.

NEXT MEETING: Tuesday 11/24/20 6:30-8:00 pm
Held through Zoom

Respectfully submitted by Anne Marie Davidson, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting