

**Hampton and Scotland School Readiness Council**  
**Tuesday October 25, 2016 at Scotland Elementary School**  
**Meeting Minutes**

**Attendance:** Joy Becker, Cathy Pinsonneault, Melanie Smith-Cervera, Scott Sears, Geri White, Frank Baran, Sam Roberson, Claire D'Appollonio, Ann Gruenberg

- 1) **Call to order:** Scott Sears called meeting to order at 6:55 pm
  - a. Welcomed new Superintendent, Frank Olah: not in attendance
- 2) **Audience for citizens:** None
- 3) **Update agenda as needed:** None
- 4) **Approval of September 27, 2016 meeting minutes:** Frank Baran motioned to approve 9/27/16 meeting minutes seconded by Claire D'Appollonio. Motion passed unanimously. No abstentions.
- 5) **Acceptance of financial reports**
  - a. **Hampton:** Motion to accept Hampton's financial report was made by Geri White and seconded by Ann Gruenberg. Motion passed unanimously. No abstentions.
  - b. **Scotland:** Motion to accept Scotland's financial report was made by Claire D'Appollonio and seconded by Joy Becker. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

**Hampton:** Sam reported one student left the program, 2 part day students will hope to transition to school day. Discussed how to reach families, enumeration reports have been requested but has not been received. The local library could be used to reach out to families, previous brochure can be updated. Town Hall should be able to provide further information on people who have moved to town as well as birth list. Handout provided.

**Scotland:** Cathy reported one student left the program, working down the waitlist to fill the space. Multi age concept working well. Handout out provided.
- 7) **SR Liaison Report**
  - a. Monitoring visit components reviewed, LEP rubric reviewed. Melanie will be conducting
- 8.) **New Business:**
  - a. None
- 9) **Old Business**
  - a. QE plan for this year: Kelly Jo Wilson is confirmed. 11/8 PD day will be held at Hampton Elementary School (8:30 breakfast) 9:00-3:00 workshop with Breakfast and Lunch being catered by EASTCONN. Kelly Jo will be doing classroom observations on Monday 11/7, schedule is as follows for classroom observations: Scotland 9:00 (prek 3 and 4, K, 1) to 11:30, Hampton 12:30-3:00 (start in higher grades end in prek).
- 10) **Audience for citizens:** NONE
- 11) **Set next meeting Agenda:** review PD experience and plan the next steps for it, monitoring visit report
- 13) **Adjournment:** Motion to adjourn at 7:37 pm by Frank Baran and seconded by Geri White. Motion passed unanimously. No abstentions.

**Next Meeting:** **Tuesday November 29<sup>th</sup> 6:30-8:00 pm \*note time change\* at Hampton Elementary School**

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison  
*These minutes are unofficial until approved at the next School Readiness Council Meeting*