

**Hampton and Scotland School Readiness Council**  
**Tuesday, November 24, 2020**  
**Zoom Meeting**  
**Meeting Minutes**

**Attendance:** Scott Sears, Cathy Pinsonneault, Sam Roberson, Frank Olah, Joy Becker, Andrea Kaye, Ann Gruenberg, Anne Marie Davidson

- 1) **Call to order:** Joy Becker called the meeting to order at 6:34 pm.
- 2) **Audience for citizens:** None
- 3) **Update agenda as needed:** No updates necessary.
- 4) **Approval of October 27, 2020 meeting minutes:** Ann Gruenberg motioned to approve the October 27, 2020 minutes as revised Geri White seconded the motion. Update to the October 27, 2020 minutes included a reflection that Dr. Olah raised the question about what funding would look like in 2021-2022 school year. That discussion was continued to the November 24 meeting. Motion passed unanimously. None opposed. Mary Geragotelis and Geri White abstained.
- 5) **Acceptance of financial reports**
  - a. **Hampton:** Ann Gruenberg motioned to accept Hampton's financial report as corrected. Mary Geragotelis seconded the motion. Correction to report includes a corrected misspelling of Pre-kindergarten at the top of the report. Discussion included a question about how tuition is coming in. Is it consistent? Sam Roberson reported that is being collected consistently. There are issues with two families who were just sent invoices and information about payment options including payment plans and assessment of financial needs. Next steps are to inform Mr. Cahill and he would follow up with families about non-payment. The motion passed unanimously. None opposed. No abstentions.
  - b. **Scotland:** Geri White motioned to accept Scotland's financial report. Mary Geragotelis seconded the motion. There was no discussion. The motion passed unanimously. None opposed. No abstentions.
- 6) **Program updates:**
  - a. **Hampton:** Chrissy Stone, Hampton's teacher provided a written update. Sam Roberson shared that the Town Recreations department decorated the school for Halloween. It was a surprise for the students. The event was photographed and pictures were posted on the website. The children enjoyed it. The Council discussed what activities could be used to meet the SR collaboration agreement requirement. Andrea Kaye shared that the school decorating event engaged community members that would not ordinarily be involved in the school. There is a plan to hold another event on Arbor Day.
  - b. **Scotland:** Carol Sweat, Scotland's teacher provided a written update. Cathy Pinsonneault shared that Scotland will be accepting a child from Chaplin. There is one remote learner in the Scotland program who logs on every day with Carol Sweat. Geri White asked about children with special needs. Both programs have children with IEP's. Scotland has two children with significant needs and Hampton has children with speech needs.
- 7) **SR Liaison report**
  - a) **OEC Updates**

On November 20 there was a competitive school readiness liaison meeting with Beth Bye. She shared that CSR programs are doing well and receiving full funding. PSR programs have struggled under the funding structure so it is being revised by reducing the class size from 20 to 16. That does not affect Hampton or Scotland's program. Programs will still be paid if the program is required to shut down temporarily. The OEC released remote learning requirements. They will be shared with the Council and the program directors to use for planning purposes. Anne Marie can meet to answer any questions.
  - b) **Monitoring visits** happened in November. November 9 for Scotland and November 12 for Hampton. Both programs met the monitoring requirements. There was discussion on completing the Collaborative

Agreements that are needed. It's ok if activities happen virtually. Programs can still count that. Each program needs 3 Collaborative Agreements.

#### 8.) New Business

- a. **QE Grant Review and Approval** Hampton's QE grant activities were shared with the Council. They are similar to last year's activities but can be revised if necessary and submitted to OEC for approval. There is a focus on Social Emotional development and supporting teachers to learn about SE development. Scotland's plan was also shared with the Council. They also have a focus on Social Emotional development as well as purchasing materials for the library that support the community to understand social emotional development.
- b. **Discussion of Funding** School Readiness program funding structure was reviewed. The OEC's commitment to maintaining program's funding based on previously approved numbers was confirmed. The OEC has expressed an understanding that the 2020-2021 numbers will not be used to reduce funding for the 2021-2022 school year. Dr. Olah raised the issue that even with those commitments, Hampton's numbers of enrolled children have been dropping and based on school readiness funding structure, the program cannot be sustained if all 16 slots are not filled. Discussion included seeking information about numbers of preschool children living in Hampton so that an informed decision could be made about the Hampton program. Dr. Olah is required to submit a budget in November or early December. There was also discussion about "merging" Hampton and Scotland's program since there is one Council. That is not possible because the programs are separate even though the Council is regional. Dr. Olah believes that he can get the enumeration report and that will answer the possible enrollment question so there is no need for the Council to support data collection or to hold a special December meeting.

#### 9) Old Business:

- a. **Enrollment:** Programs are continuing to recruit and enroll since both have not reached their full slot utilization. Hampton has 8 children enrolled in face to face instruction and 1 child enrolled who receives instruction remotely. Scotland has 9 enrolled in face to face instruction and 1 child who receives instruction remotely.

10) **Audience for citizens:** None

11) **Set next meeting Agenda:** Keep enrollment on agenda, grant updates.

13) **Adjournment:** A motion to adjourn was made by Ann Gruenberg at 7:58 pm and seconded by Geri White. Motion passed unanimously. None opposed. No abstentions.

**NEXT MEETING: Tuesday 1/26/21 6:30-8:00 pm**

**Held through Zoom**

Respectfully submitted by Anne Marie Davidson, Hampton and Scotland School Readiness Liaison  
*These minutes are unofficial until approved at the next School Readiness Council Meeting*