

Hampton and Scotland School Readiness Council
Tuesday April 26, 2016 Scotland Elementary School
Meeting Minutes

Attendance: Joy Becker, Cathy Pinsonneault, Melanie Smith-Cervera, Ann Gruenberg, Scott Sears, Andrea Lavery, Geri White, Frank Baran, Shannon Haddad, Allan Cahill

- 1) **Call to order:** Scott Sears called meeting to order at 6:46pm
- 2) **Audience for citizens:** NONE
- 3) **Update agenda as needed:** Melanie would like to add a discussion regarding the governor's proposal for Part Day/Part Year spaces for 2016-2017 under the SR Liaison Report section of the agenda. Due to some members leaving early, a motion to move the voting items up to top of agenda was made by Geri White, seconded by Allan Cahill. Items 8 and 7b moved up to 4 and 5 on the agenda.
- 4) **Approval of March 29, 2016 meeting minutes:** Gerri White requested a minor edit under liaison report should be 'literature' and not 'literate'. Frank Baran motioned to approve meeting minutes with correction from 3/29/16 seconded by Joy Becker. Motion passed unanimously. No abstentions.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Andrea clarified a question from last month under the CCAC line item, the money was used for NAEYC annual report fee. Motion to accept Hampton's financial report was made by Cathy Pinsonneault and seconded by Allan Cahill. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Cathy explained that the budget will be balanced by school funds even though it looks like it is in the red. Motion to accept Scotland's financial report was made by Allan Cahill and seconded by Geri White. Motion passed unanimously. No abstentions.
- 6) **Program updates:**
 - Hampton:** Andrea reported preschool screening is tomorrow, 7 children total for preschool. Discussed Ages and Stages information going to parents. Handout of update provided. 13 spaces filled.
 - Scotland:** Cathy reported preschool screening is tomorrow as well, 6 children signed up. Cathy shared that next year mixed age groups will take place in the preschool. Handout of update provided. 18 spaces filled.
- 7) **SR Liaison Report**
 - a. SR RFP Reader Panel Recommendation: Reader panel found the RFP's easy to read and the review process was less complicated this year. Minor edits were needed and were fixed by Andrea and Cathy. Reader panel recommended both RFP's for funding to the OEC.
 - b. Vote on SR RFP's: Motion made by Shannon Haddad and seconded by Geri White to approve Hampton and Scotland SR RFP's for submission to OEC. Motion passed unanimously. No abstentions.
QE RFP: Motion made by Allan Cahill seconded by Frank Baran to accept the QE RFP and submit to OEC. Motion passed unanimously. No abstentions.
 - c. Part Day Part Year Space Update 2016-2017: Melanie updated the SRC on the Governor's proposal to eliminate PD PY spaces and its impact on Hampton and Scotland. Hampton will submit for 14 SD SY spaces and Scotland will submit for 18 SD SY for FY 2016-2017.
- 8.) **New Business**
 - a. Discussion and vote on updated SRC policies: Changes were made to update the policies and sent out to SRC via email for review. Geri White makes a motion to accept the SRC policies as revised, Andrea Lavery seconded. Motion passed unanimously, no abstentions.
 - b. Discussion and vote on final draft of By-laws: Frank Baran motioned to accept the by-laws, seconded by Geri white. Motion passed unanimously, no abstentions.
- 9) **Old Business**
 - a. QE parent event: each school will be doing a separate event. Scotland will be sending a summer reading bag home with information on Social Emotional Development for parents (children's books and parent literature). Hampton will have a booth at a parent event with information on Social Emotional Development and SR information and provide a summer reading bag to children with books that support Social Emotional development.

Melanie will prepare a SR flyer with information about the council and the QE funding paying for the books.
Melanie will look for a SE article for parents to hand out.

10) Audience for citizens: NONE

11) Set next meeting Agenda: SRPPES, QE end of year report

13) Adjournment: Motion to adjourn at 7:41 pm by Frank Baran and seconded by Ann Gruenberg . Motion passed unanimously. No abstentions.

Next Meeting: **May 31, 2016 at Scotland Elementary School 6:45-8:15 pm**
(this will be our final meeting of this school year)

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting