

**Hampton and Scotland School Readiness Council**  
**Tuesday May 31, 2016 Scotland Elementary School**  
**Meeting Minutes**

**Attendance:** Joy Becker, Cathy Pinsonneault, Melanie Smith-Cervera, Scott Sears, , Geri White, Frank Baran, Mary Geragotelis, Candace Morell, Allison O'Connor

- 1) **Call to order:** Scott Sears called meeting to order at 6:50 pm
- 2) **Audience for citizens:** None
- 3) **Update agenda as needed:** None
- 4) **Approval of April 26, 2016 meeting minutes:** Geri White motioned to approve 4/26/16 meeting minutes seconded by Joy Becker. Motion passed unanimously. Mary Geragotelis abstained.
- 5) **Acceptance of financial reports**
  - a. **Hampton:** Question was raised regarding the QE budget being in the negative. Melanie will contact Andrea and send out an answer to SRC via email. Motion to accept Hampton's financial report was made by Geri White and seconded by Candace Morell. Motion passed unanimously. No abstentions.
  - b. **Scotland:** Discussion regarding all money being spent by end of year. Motion to accept Scotland's financial report was made by Geri White and seconded by Frank Baran. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

**Hampton:** Joy Becker reported the zoo trip was successful. Pre-k screening was completed and final Family Friday was held May 20<sup>th</sup>. Summer activity bags will be purchased and distributed. Handout of update provided. 13 spaces filled (7 SD, 6 PD)

**Scotland:** Cathy reported zoo trip was successful. Pre-k teachers will be attending a Handwriting Without Tears workshop in July. May 27 pre-k children visited the K classroom. Handout of update provided. 18 spaces filled.
- 7) **SR Liaison Report**
  - a. Statewide Meeting Update: Melanie reported a possible cut to SR for next year (1-1.5% per program), we will know more after all SR RFP's are submitted. ECIS will be up and running for new school year, all programs must submit the information to OEC by June 30<sup>th</sup>. Programs will need to update 211 Child Care more frequently about vacancies. Part day spaces were no eliminated in the final state budget.
  - b. SRPPES Update: School Readiness Preschool Program Evaluation System is due this summer. Programs are submitting the following information: NAEYC annual report, NAEYC family survey results and answers to specific community related questions. Melanie will submit to OEC.
  - c. QE end of year report: will be submitted by Melanie showing how our QE money was spent this year.
- 8.) **New Business:** None
- 9) **Old Business**
  - a. QE parent event planning: update on final plans: family event and books going home  
Hampton: Social Emotional Learning articles, Hampton and Scotland SRC flyers will be handed out, food for parent event.  
Scotland: Ten Mindful Minutes book, Scrambled Feelings book with wooden eggs, and a variety of children's books going home. Letter to parents will be included.
- 10) **Audience for citizens:** NONE
- 11) **Set next meeting Agenda:** keeping the meetings on the last Tuesday of the month 6:45-8:15 pm
- 13) **Adjournment:** Motion to adjourn at 7:15 pm by Candace Morell and seconded by Cathy Pinnsonneault. Motion passed unanimously. No abstentions.

**Next Meeting: Tuesday September 27<sup>th</sup> 6:45-8:15 pm at Hampton Elementary School**

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison  
*These minutes are unofficial until approved at the next School Readiness Council Meeting*