

Hampton and Scotland School Readiness Council
Tuesday May 9, 2017 at Scotland Elementary School
Meeting Minutes

Attendance: Joy Becker, Cathy Pinsonneault, Melanie Smith-Cervera, Scott Sears, Frank Baran, Sam Roberson, Claire D'Appollonio Geri White, Allan Cahill, Ann Gruenberg,

- 1) **Call to order:** Scott Sears called the meeting to order at 6:36 pm
- 2) **Audience for citizens:** None
- 3) **Update agenda as needed:** move voting on RFP's to beginning of meeting in order to have Allan present
- 4) **Approval of April 25, 2017 meeting minutes:** Clare D'Appollonio motioned to approve 4/25/17 meeting minutes seconded by Geri White. Motion passed unanimously. Ann Gruenberg abstained.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Motion to accept Hampton's financial report was made by Clare D'Appollonio. seconded by Joy Becker. Discussion of purchasing a canopy for playground. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Motion to accept Scotland's financial report was made by Clare D'Appollonio and seconded by Joy Becker. Instruction supplies are being purchased now. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

Hampton: Sam reported 13 school day spaces filled, one vacancy. NAEYC family surveys will be sent out at the last family Friday event. Discussed NAEYC preparation and that the technical support is very helpful. Handout provided.

Scotland: Cathy reported all spaces are filled. End of year activities shared, including a professional basketball who will give an assembly to go along with a school wide initiative to be a rainbow in someone else's cloud, and PBIS. June 9 will be a step up day coinciding with a butterfly release. One teacher will be attending a summer institute on a structured language series and become a level one dyslexia specialist. Handout provided.
- 7) **SR Liaison Report**
 - a. SR RFP: Melanie reported that Hampton and Scotland SR RFP's were reviewed and scored by a reader panel convened by EASTCONN. The reader panel consisted of early childhood professionals and a parent of a preschool child (residing in another town) who has experience with grant writing. The review panel gave feedback to the programs and recommended funding for both programs. A motion to accept the reader's recommendations for funding was made by Geri White, seconded by Claire D'Appollonio. Motion passed unanimously. No abstentions. A motion was made to submit Hampton BOE at Hampton Elementary School and Scotland BOE at Scotland Elementary School SR RFP's to OEC by Ann Gruenberg, seconded by Joy Becker. Motion passed unanimously. No abstentions.
 - b. QE RFP: Hampton submitted for PD for teaching staff and administrator and possible materials to support the PD, Scotland submitted for PD for teaching staff and materials and resources to support STEM activities in the pre-k classroom. Copies of both QE RFP's were shared with the council. A motion to submit both QE RFP's to OEC was made by Claire D'Appollonio, seconded by Geri White. Motion passed unanimously. No abstentions
- 8.) **New Business:**
 - a. SR Community RFP: Melanie shared questions for the SR community RFP for the council to give input. Melanie will draft the answers and submit community RFP, as well as share the answers with the council.
 - b. Meeting dates for 2017-2018: Last Tuesday of the month, except for October which will be the 4th Tuesday of the Month, no December meeting. September 26, 2017 at Hampton Elementary School 6:30-8:00 pm will be the first meeting of the year.

9) Old Business

a. Discussed re-visiting Chaplin joining our council: clarification on the process and timeframe for something like this to happen needs to be looked into further. Looking at other regional SRC models might be a helpful part of the process. Explore any issues that may come up with adding another town to our group. Melanie will explore this and get back to the group

10) Audience for citizens: NONE

11) Set next meeting Agenda: Discussion on regional approach to SRC

13) Adjournment: Motion to adjourn at 7:55 pm by Frank Baran and seconded by Claire D'Appollonio. Motion passed unanimously. No abstentions.

Next Meeting: Tuesday September 26, 2017 at Hampton Elementary School 6:30-8:00 pm

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting