

HAMPTON PLANNING & ZONING COMMISSION
REGULAR MEETING
MINUTES
FEBRUARY 28, 2011

Call to Order:

Chairman Grindle called the Meeting of the Hampton PZC to order at 7:37 p.m.

Roll Call:

Members Present: Robert Burgoyne, Gary DeCesare, Kevin Grindle, Gloria Langer and Alternate Randy Thompson (7:55 p.m.).

Staff Present: Martha Fraenkel, Zoning Official

Seating of Alternates:

Thompson was appointed to act in DeCarli's absence.

Additions to Agenda:

None.

Audience for Citizens:

None.

Approval of Minutes:

1-24-11 Langer MOVED, DeCesare seconded, to approve the 1-24-11 minutes as written. MOTION PASSED UNANIMOUSLY.

2-10-11 Special Meeting- DeCesare MOVED, Langer seconded, to approve the 2-10-11 Special Meeting Minutes as written. MOTION PASSED with all in favor except Burgoyne who abstained.

New Business

1. Pre-application, 1 lot subdivision, Ron Parrow, Bigelow Road Ron Parrow, applicant, discussed a proposed 1 lot subdivision on his 5.5 acre parcel which currently has two homes on it. He proposes a 1 lot rear lot subdivision with a right of way off of East Old Route 6 to access it. This would require a boundary line modification of 50'. It was suggested that Parrow schedule a meeting with the Conservation Commission Chairman Kilpatrick, Planning & Zoning Commission Chairman Grindle and Zoning Agent Fraenkel.

Old Business

1. PZC Budget for fy 2011-12
After discussing the changes to the FY 2011-12 budget, DeCesare MOVED, Burgoyne seconded, to approve the FY 2011-12 PZC Budget as proposed.

PZC BUDGET FY 2011-122011-12

Salaries	
zoning official	\$13,735
recording clerk	1,250
office manager	1,250
Legal & Engineering Fees	4,000
Planning Services	2,500
Training for Commission & Staff	500
Mileage	150
Supplies	1,600
Publications	0
Legal Notices	2,000
Professional Affiliations	
CT Federation of PZCs	85
CT Assoc. of Zoning Officials	25
American Planning Association	150
total	\$27,245

MOTION PASSED UNANIMOUSLY.

Fraenkel noted that this budget does not support GIS (Geographic Information System) software or hardware that can be used for mapping. The PZC recommended that the Board consider appropriating funds for GIS for Town Hall use.

2. Town Ordinance – fines for infractions

After extensive discussion, Grindle MOVED, Burgoyne seconded, to recommend that the 2/10/11 draft ordinance with modifications, be sent to the Ordinance Committee with a copy to the Board of Selectman. MOTION PASSED UNANIMOUSLY. The PZC also recommends that the Ordinance Committee considers an ordinance to establish an appeals procedure for the entire town and that the Appeals Board be elected, not appointed. The PZC suggests that the appeals ordinance be enacted prior to the Fines for Infractions Ordinance at the Public Hearing.

3. Discussion: zoning regulations revisions

Fraenkel distributed 2/24/11 draft regulations and suggested that members review them prior to a Special Meeting on 3/10/11 at 7:30 p.m.

4. Discussion: subdivision regulations revisions

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Report from Zoning Official

Fraenkel reported that the cost of maps from WINCOG is \$5.00 each and after reviewing a copy, she will order the appropriate amount needed for members and Committees. She also noted that she has commenced enforcement action on an outdoor wood burning furnace installed without permits at the intersection of East Old Route 6 and Bigelow Road.

Communications:

Noted.

Adjournment:

Noting no further business DeCarli, MOVED, Burgoyne seconded, to adjourn the meeting at 9:12 p.m. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Jessie L. Shea
Planning and Zoning Commission Clerk