

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY, MARCH 15, 2022
7:00 PM
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

1. **Call to Order and Pledge of Allegiance** – Chairperson Dennis LaBelle called the meeting to order at 7:03pm. Present were Board members Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Susan Lovegreen, Cassidy Martin and Michael Sardon. Administrator present was Superintendent Ken Henrici.
2. **Communication with the Audience** – Kathy Donahue asked the Board for information on enrollment, staffing and the number of VoAg and Magnet students as they relate to the FY22-23 Budget. She also asked for a list of grants that will help to reduce the budget. Superintendent Henrici said he will provide that information to her.
3. **Written Communications to the Board** – none
4. **Approval of February 15, 2022 Minutes** – Stacy Foster moved to approve the February 15, 2022 minutes. Sally Ireland seconded and the motion passed with the following vote:
Yes: Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Sardon.
Abstained: Stephanie Harrington and Cassidy Martin
5. **Approval of Financial Statement – February 2022** – Stacy Foster moved to approve the February 2022 Financial Statement. Sally Ireland seconded and the motion passed with the following vote:
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Sardon.
6. **Administrative Reports/Administrative Requests for Board Action**
 - A. **Principal** – Principal Brian Tedeschi was unable to attend, therefore, there was no report.
 - B. **Superintendent** – Superintendent Ken Henrici began by mentioning that Mr. Tedeschi has not been feeling well and he is wished a speedy recovery. He then updated the Board on staffing, COVID self-test distribution, the presentation of the FY22-23 Budget this evening, the Excess Cost Grant, the Night of the Arts planned for March 25th and the Empty Bowls Event planned for April 29th. He also spoke of a man he met from West Haven who travels to Chaplin to transport veterans back to West Haven for appointments, etc. He said this man is willing to donate his time transporting Veterans to the Veterans’ Luncheon in November.
7. **Old Business/New Business**
 - A. **Report by PHACT/PTSA** – Kathy Freed said they are looking for 10 parents to participate in a “listening session”. They are also working on the PTA Teacher of the Year Award and welcome letters from anyone who would like to nominate a teacher. Kathy also announced that the PTA plans to support the FY22-23 Budget.
 - B. **Discussion and Possible Action on Establishment of June 2022 Graduation Date** – Stacy Foster moved to establish June 10, 2022 as the Graduation Date for the Class of 2022. Cassidy Martin seconded and the motion passed with the following vote:
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Sardon.
Rain dates for Graduation will be June 11, 2022 or June 12, 2022.

- C. **Budget Forecast FY21-22** – Superintendent Henrici said the budget is in good shape with 60% expended. Special Education costs will occur later in the fiscal year that could have an unfavorable effect on the budget.
 - D. **Update on Mask Policy; COVID Isolation and Quarantine Policy** – Superintendent Henrici said we need to hold a meeting to adopt a policy that states we will follow State guidelines regarding masks and that should there be a surge in COVID cases, School Administration would have the authority to adjust the policy. We will set a date after this meeting.
 - E. **Presentation of Proposed FY22-23 Region #11 Budget for Board Approval** – Stacy Foster moved that the Board of Education approve the Proposed FY22-23 Region #11 Budget totaling \$6,646,927.00. Kathy Freed seconded and the motion passed with the following vote:
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Smardon.
8. **Committee Reports/Requests for Board Action**
- A. **Fiscal & Plant** – Chairperson Dennis LaBelle said that the committee met this evening and reviewed the proposed budget in detail.
 - B. **Educational and Board Policies** – A meeting date will be established after tonight’s Board meeting.
 - C. **Central Office** – Chairperson Dennis Labelle said the committee is planning to meet at the end of March.
 - D. **Technology** – the committee has not met.
 - E. **Personnel and Supervision** – The Secretary contract is up for negotiation. We will start the negotiations soon.
 - F. **Newsletter** – Superintendent Henrici said the next Newsletter will go out before May 3rd. Stacy Foster mentioned that the last newsletter was absolutely beautiful. Alex Hill should be complimented for the work he put into it. Superintendent Henrici said he will convey the compliments to Alex.
 - G. **CABE/EASTCONN** – Joan Fox and Kathy Freed had nothing to report.
9. **Second Audience for Citizens** – Kathy Donahue asked for a copy of the assessment page once the budget is passed. Lisa LaBelle asked for information on Special Education costs and how an increase in Health Insurance costs affected the 22-23 budget increase. She wants to be able to provide correct answers when people ask her questions. Superintendent Henrici provided those figures to her.
10. **Agenda Items for Next Meeting – April 5th at 7:00pm is our next meeting. A public hearing on the FY22-23 Budget will take place prior to the meeting from 6:00pm to 6:30pm. Mask/COVID Policy.**
11. **Adjournment** – Cassidy Martin moved to adjourn at 7:40pm. Kathy Freed seconded and the motion passed with the following vote:
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Smardon.

Respectfully Submitted,

Diane Ritchotte
Recording Secretary