

Town of Hampton  
Board of Finance  
Regular Meeting  
May 8, 2018  
7:00 pm  
Hampton Town Hall Community Room

**Call to Order:** The meeting was called to order at 7:05 p.m.

Members/Alternates Present: Jeff Clermont, Ed Adelman, Nick Brown, Mike Higgins, Rick Matejka, Dave Fowler, Kathy Donahue.

Staff and Others Present: First Selectman Al Cahill, Selectmen Bob Grindle and Mike Chapel, Treasurer Ellen Rodriguez, Recording Clerk Dayna McDermott-Arriola

**Motion:** Ed Adelman, seconded by Nick Brown, to seat Kathy Donahue for Perry Matchinis. Motion carried unanimously.

**Citizen Comments:** none.

**Approval of Minutes:**

**Motion:** Ed Adelman, seconded by Nick Brown, to approve the April 10, 2018 Regular Meeting Minutes. Motion carried unanimously.

**Motion:** Nick Brown, seconded by Rick Matejka, to approve the April 24, 2018 Special Meeting Minutes. Motion carried unanimously.

**Presentations:** none.

**Reports/Actions**

**First Selectman:** First Selectman Cahill reported that the Town of Scotland has requested assistance for their ambulance services. He suggests that Hampton –Chaplin Ambulance Corps Chief Ben Brockett meet with the Boards of Selectmen and Finance to discuss. An invitation to attend the next Regular Meeting of the Board of Finance will be sent to Mr. Brockett.

First Selectman Cahill also announced that the Board of Selectmen set the date of the Annual Town Meeting for May 22 at 7PM in the Lower Level of Town Hall, and the subsequent referendum to vote on the Town Government and Elementary School Budgets and the funding of the Fire House addition for May 29, noon to 8PM in the polling place at Town Hall.

**Tax Collector:** tabled.

**Treasurer:** Ellen Rodriguez reminded the Board of the need to formally appoint the Town Auditor per the requirements of the Office of Policy and Management.

**Motion:** Nick Brown, seconded by Kathy Donahue, to appoint Stephen Hopkins as the Town Auditor. Motion carried unanimously.

**Board of Education:** none.

**Board of Finance Committees:**

**HR Committee:** none.

**Fiscal Policy and Procedures Committee:** none.

**Other:** Ed Adelman requested that copies of the budgets be made available on the Town website. Treasurer Rodriguez will post.

**Correspondence:** none.

**Old Business**

**Discuss and Act on 2018-2019 Town Government and Hampton Elementary School Budgets**

**Motion:** Kathy Donahue, seconded by Ed Adelman, to send the 2018-2019 Town Government and Hampton Elementary School Budgets to the Town Meeting on May 22, 2018. Motion carried unanimously.

**Discuss Addition to Fire House**

Chairman Clermont agreed to address the issue of single source procurement, based on past experiences with the company in terms of bidding and performance, if raised at the Town Meeting.

**Motion:** Nick Brown, seconded by Kathy Donahue, to send the proposal for funding the addition to the Fire House to Town Meeting. Motion carried unanimously.

**Citizen Comment:** none.

**Suggestions for Next Agenda:**

Review the results of the referendum and set the mil rate.

**Date, Time and Place of Next Meeting:**

Special Meeting on May 29, 2018 at 8:15 p.m. in the Conference Room at Town Hall.

Regular Meeting on June 12, 2018 at 7 p.m. in the Community Room at Town Hall.

**Adjournment:**

There being no further business to come before the Board, the meeting adjourned at 7:27 p.m.

Respectfully submitted,  
Dayna McDermott Arriola  
Recording Clerk

*This is a draft version of the Minutes until approved by the Board of Finance.*

