

Town of Hampton  
Board of Finance  
Regular Meeting  
April 8, 2026  
7PM

**Call to Order:** The meeting was called to order at 7:15PM.

**Roll Call:** Kathy Donahue, Ed Adelman, Joan Fox, Nick Brown, Judy Buell, Kate Donnelly Colt, Regina DeCesare, Fran Gustavesen, First Selectman Allan Cahill, Treasurer Ellen Rodriguez, Hampton Elementary School Board of Education Chairman Mark Becker and member Tim Studor, Recording Secretary Dayna McDermott-Arriola.

**Citizen Comments:** none.

**Approval of Minutes**

**Motion:** Nick Brown, seconded by Judy Buell, to approve the Minutes of the Regular Meeting of March 11, 2026, with the following amendments under Hampton Elementary School Report: “She also stated that the net current *FY2024-2025* per pupil expenditures for Hampton students is \$30,509 and \$32,793 for Regional District #11...and that there is a proposal to share Hampton’s physical education teacher (a .6 position) with the Scotland School, but reportedly the auditor had some issues with the suggested arrangement, and *Chairman Donahue* has asked for copies of both school’s contracts and an answer to whether or not this will result in savings for the town. Motion carried unanimously, Judy Buell and Kate Donnelly-Colt abstaining. Chairman Donahue will attach the enrollment documentation to the Minutes.

**Reports/Actions**

**First Selectman:** First Selectman Cahill reported that a Special Town Meeting on April 6 approved a three-year arrangement with the Towns of Scotland and Canterbury for Tax Collection services. The Town of Scotland will meet this week to approve the plan. He explained that the Town of Canterbury will administer the collection services; Canterbury’s Town Clerk/Tax Collector will hire an additional qualified assistant to administer to Hampton’s and Scotland’s needs as well. The Northeast Connecticut Council of Governments (NECCOG) submitted a grant for these shared services to help pay for the first three years, resulting in Hampton paying \$10,153.80 the first year, \$22,223.07 the second, and \$34,312.31 the third year for Tax Collection services. Mr. Cahill also reported that the Town is still working on repairs at the Transfer Station mandated by OSHA, and that he voiced his concerns to the Department of Transportation Commissioner at a recent meeting regarding the mitigation of speeding vehicles and hazardous trees on State highways in Hampton.

**Treasurer:** Treasurer Rodriguez requested seven transfers, noting that the town is approaching the maximum allowable amount of transfers from Contingency.

**Motion:** Nick Brown, seconded by Joan Fox, to approve the following transfers: \$2837 to # 6000-07 Selectman Computer Support from #7000 Contingency; **\$35** to #6003-07 Town Clerk Professional from # 6003-04 Town Clerk Asst. Training; \$68 to # 6013-03 Town Hall Electricity from # 6013-06 Town Hall Telephone; \$159 to # 6013-11 Community Center Oil from # 6013-06 Town Hall Telephone; \$189 to # 6013-13 Fire Dept. Oil from # 6013-06 Town Hall Telephone; \$755 to # 6201-17 Town Garage Maintenance from #6206 Small Tools; \$920 to # 6201-09 Equipment Maintenance from # 7000 Contingency; \$3731 to # 6300-00 Sanitation Transfer Station from # 7000 Contingency. Motion carried unanimously.

**Boards of Education:**

**Regional District #11:** Chairman Donahue announced that a drop in 14 students enrolled at Parish Hill Middle/High School from Hampton will result in an approximate \$271,000 decrease in our town's assessment. She also stated that a surplus from the fund balance of approximately \$58,000 could off-set the assessments, and questioned the Central Office's audited 2024 unrestricted fund balance of \$45,768, in addition to the audited 2025 unrestricted total fund balance of \$87,796.

**Hampton Elementary School:** Chairman Donahue has contacted the Superintendent to meet with First Selectman Cahill and herself for additional budget details, and to set a date to present both budgets to the Board of Finance, although it was acknowledged that the finance board has no role in approving the RD#11 Tri-Town Budget. Board of Education Chairman Mark Becker announced that the PTO sponsored a Spaghetti Dinner which benefited the Outdoor Classroom the school's 6<sup>th</sup> graders recently enjoyed.

**Policies and Procedures Committee:** The committee did not meet.

**Correspondence:** Chairman Donahue reported information on the filing of the Audit with the State, receipt of the financial reports from the schools, and has asked for detailed information on the LOCIP funds.

#### **Old Business**

**a. Update on Submissions for Town's Annual Report for FY2024-2025**

Chairman Donahue reported that a few contributions are still missing, including both schools. She reminded First Selectman Cahill to request KB Ambulance's submission.

**b. Update on Department Budget Submission for FY2026-2027**

Treasurer Rodriguez distributed the current budget which shows several departments yet to report, though submissions are coming in slowly.

#### **New Business**

**a. Discuss and Possible Scheduling of Budget Sessions/Presentations**

After discussion of individual availability, tentative dates of April 23 and April 24 will be discussed with the Superintendent for his availability.

**b. Review of Inter-Local Tax Collection**

Discussed under First Selectman's Report.

**Additions to the Agenda:** none.

**Citizen Comments:** Board of Education Chairman Becker reported that the school will be obtaining a quote for an enclosure for the oil tank to include Jersey barriers and a wall with ample access to the tank.

**Suggestions for Next Agenda:** Budget presentations and scheduling of workshops as well as approval of the Board of Finance's contribution to the Annual Report. Members are also encouraged to send suggestions for discussion to the Chairman.

**Date, Time and Place of Next Meeting:** May 13, 2026 at 7PM.

**Adjournment:** There being no further business to come before the Board, the Meeting adjourned at 7:55PM.

Dayna McDermott Arriola  
Recording Secretary

*This is a draft version of the Minutes until approved by the Board of Finance.*