

**CHAPLIN, AND REGIONAL DISTRICT #11  
CENTRAL OFFICE COMMITTEE**

**Chaplin, Connecticut  
Special Meeting Minutes  
Wednesday, September 9, 2021  
6:00 PM**

**NOTE: THIS WAS A REMOTE BOARD MEETING USING ZOOM**

- 1. Call to Order** - Dennis LaBelle called the meeting to order at 5:34 PM.  
Committee Members Present were Dennis LaBelle, Gene Boomer, Jaclyn Chancey, Kathy Freed and Sally Ireland  
Administrator Present was Superintendent Ken Henrici
- 2. Approval of Minutes: May 5, 2021** - Motion to approve the minutes of November 23, 2020 made by Kathy Freed, seconded by Gene Boomer. Motion passed unanimously.
- 3. Request Approval of Financial Statement— August 2021** - Motion to approve made by Kathy Freed, seconded by Jaclyn Chancey. The committee requested the 2020/2021 year end financial statement. Motion passed unanimously
- 4. Discussion and Possible Action on Movement of Chaplin and Parish Hill Portions of Cafeteria Director Salary into General Funds of Both Entities** - There was a discussion related to Profitability of the Cafeteria and how it is budgeted. Recommendations were made to survey the students as well as investigate the possibility of after school hours to sell a la cart items. Additional discussion will take place with the Cafeteria Director to send out communication that it is okay to participate in the free meal program regardless of financial situation.
- 5. Executive Session - Discussion of Evaluation Protocol and Timeline for Superintendent** - Jaclyn Chancey moved to enter into executive session to include Superintendent Henrici at 6:12 PM, seconded by Gene Boomer. Motion passed unanimously. The Committee returned to public session at 6:34 PM
- 6. Adjournment** - Jaclyn Chancey moved to adjourn at 6:35 PM, seconded by Kathy Freed, and approved unanimously.

Respectfully Submitted,  
Dennis LaBelle  
09/21/2021