



HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
MEETING MINUTES
October 16, 2025
7:00 PM
ZOOM

1. Call to Order

The meeting was called to order at 7:11. Those in attendance were committee members Mark Becker and Maryellen Donnelly, Board of Education member Tim Studer, and Superintendent Andrew Skarzynski.

2. Audience for Staff & Citizens

Tim Studer remarked that the need for air conditioning in the library is critical to prevent mold from destroying materials.

3. Review of September 18, 2025 Minutes

There were no recommendations for change.

4. Discussion of Oil Tank Enclosure

Mark reviewed the requirements for contracts.

5. 5-Year Plan Topics Including Library Sunroom Repair, the Library Room AC and Any Other Pressing Issues Including the Kitchen Oven, the Water Tank and Arsenic Tank Replacement

The previous quote for library air conditioning was prohibitive. New quotes will be sought. The sunroom should be completed within the week. The stove and refrigerator have not yet been replaced. The water supply to the school was treated and tested. There will be a need replace the phone system because parts to repair it will no longer be available. The draft report from Bureau Veritas stated floor tiles need to be replaced. No response to which tiles and no final report have been received. The air ducts were inspected in August as required by statute. Air ducts need to be inspected every five years.

6. Discussion of 2025-2026 Budget

There may be a need for a paraprofessional to work in special education. There have been no bus complaints.

7. Audience for Staff & Citizens

None

6. Review Next Agenda Planning Including Date and Time

The date and time of the November F & O committee meeting may differ from the regular schedule.

7. Adjournment

The meeting adjourned at 7:36..

Respectfully submitted,

Maryellen Donnelly