FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

Dec.3, 2020

Present: Cardwell, Jones, Larsen, Davis, Burten, Haldas, Murtha, Regan, Hochstetter

Abs: none

Approval of minutes of Nov.5, 2020: Motion made by Jones, 2nd by Burten to accept minutes as read. Approved unanimously.

Seating of alternate: None

Audience for citizens: None

Librarian report: On file at FML

Assistant Librarian report: None

Treasurer report: On file at FML. Discussion followed about getting the financial report before board meetings .Mary will talk to Luci about changing the date bank statement is issued. A dehumidifier has been donated to the Library but the use will increase utility costs.

Old Business: A. Use of space policies – basic and Covid 19 policies reviewed. Motion made by Davis, 2nd by Regan and accepted with amendments. Policies on file at Fletcher Library.

B. New board member: No action taken

C. Maintenance: I,Tree removal will happen in Dec. Soffit repair scheduled, Snow removal to be done by Sam Norton. ii.Leaking radiator in Bio.room. Deb to follow up. iii.5 year plan will include repair to soffits and siding of south side of Library.

D. Library Director title: Discussion followed. Motion made by Haldas, 2nd by Jones to change current Librarian title to" Library Director" with no change to job description or compensation. Motion passed unanimously.

New Business: A. Annual budget discussed. Changes will go to Luci for clarification and then be submitted to the Town Finance Committee .Motion made by Haldas, 2nd by Davis to accept budget with changes.

B. Library hours per Covid 19 concerns: Motion made by Murtha, 2nd by Haldas to return to previous status of curbside only service for patrons with no in house open hours. This change will start Sat. Dec.5, end of day, and continue until further notice. Motion approved unanimously.

No other business conducted.

Adjourned at 5:30 pm by consensus. Next meeting Jan.7, 2021 at 4 pm.

Respectfully submitted,

Susan Hochstetter