

September 10, 2015

Fletcher Memorial Library

Present: Anne Christie, Janice Trecker, Margaret Haraghey, Lee Astin, Susan Hochstetter, Chair.
Public: Dayna McDemott

The meeting was called to order at 4:04 p.m.

The July minutes were approved as submitted. In Luciann's absence there was no treasurer's report.

Anne read Deb's report. In July we had 218 adult and 55 child patrons. In August, we had 183 adult patrons and 42 children. 215 adult books were checked out in July; 215 in August. Children's books borrowed totaled 71 in July and 73 in August. Children borrowed 5 DVD's in July and 16 in August. We had 50 ILL requests in July and 41 in August. 47 adult DVD's were borrowed in July, 56 in August. 17 audio books were borrowed in July and 11 in August. We issued 10 new library cards.

The Story Time, Song & Play program ran through July and August. We had some new children; a few of the regulars were on vacation. The knitting group was hit or miss. One Wednesday we had six knitters out on the front lawn.

Deb attended the Quiet Corner Reads meetings in July and August. Leslie White continues to volunteer on Wednesday evenings, and Sarah Charpentier assists with the children's story time from 9:30-11 a.m. Fridays.

Deb says that she is going to try to start an additional Story Time for 4-6 year olds Saturday mornings 10-11 a.m. in October because a few parents of children now in kindergarten have expressed interest. She will be able to do crafts and more interactive activities with the older children.

Deb has noticed some mis-shelved books. She will monitor the volunteers more closely.

The new bookmarks have arrived. Donahue Contractors have promised to pay for these and Janice will send them a thank you note.

Deb has made contact with Brandy Ciraldo from the UConn Department of Psychology UConn K.I.D.S. She would like to tell parents about the free activities offered at UConn in connection with their research on child learning. She is willing to come some evening for a presentation.

Finally, Deb has done an attractive flyer for the Book & Bake Sale and some small notices to pass out with the books.

After the librarian's report, the board took up the problem of proper storage of the bound volumes of the Gazette in light of the recent disappearance of one volume. The board explored a number of possibilities before deciding that a lockable file cabinet might provide the best solution. Dayna will check with Jean Romano and with the town hall as there may be a surplus cabinet that would be suitable. Dayna hopes to have this in place by the middle of next month because of space concerns at the town hall.

The board moved on to the question of a cabinet for the more valuable history room volumes. It appears that the best thing for the books will be a custom built cabinet with a screen or hardware cloth door to provide ventilation. Decisions on this matter are to be tabled until Sonja's return.

Sue announced that Holt Hall had been reserved from 2 p.m. Friday October 16- Saturday afternoon, October 17 for the Book & Bake Sale. Big Heart Books will collect unsold volumes at the end of the sale. Deb has been soliciting baked goods for the sale.

Lee will direct people where to put the various types of books, and it is possible we may get the Boy Scouts to help with carrying unsold volumes. We are hoping to get a truck to move the books over to Holt Hall. Nice specialty books will be priced at \$5 and be placed near the cashier. Hardbacks and quality trade paperbacks, \$1, and mass market paperbacks. .50.

The next order of business was a painting contractor for the north and east sides of the building and the shutters. Sue asked for names of painters. She had gotten one quote of \$5500 so our bill will be somewhere in that neighborhood. She hopes to get three bids.

The fire alarm is now operational for \$300 a year. There was some discussion about who is notified if the alarm goes off. Sue will check that with Charlie Goodrich. Also, the fire marshall should do a walk through of the library once a year and also check our fire extinguisher.

The proposed librarian evaluation form was approved. It will be sent to absent board members for their input. The library's Sexual Harassment and Policy Objectives statements were also approved.

The meeting adjourned at 5:08. Our next meeting will be October 1 at 4 p.m.

Respectfully submitted,
Janice Trecker