

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS MEETING

Sept.8, 2016

Present: Astin , Haraghey, Christie, Regan, Trecker, Norton, Hochstetter

Absent: Larsen, Lafontaine

Call to order: Meeting called to order by chair Christie at 4pm.

Audience for citizens: none

Approval of minutes : Motion to approve minutes of July 7,2016 made by Trecker, 2nd by Haraghey and approved by consensus

Treasurers report: Discussion followed regarding the need to be aware at budget time, that 1) due to the State budget FML has lost State aid of \$1158, 2) FML now pays \$600 annually for the Verso program we use, 3) 1st 7 months of Vanguard interest income deposited to checking is approximately \$1669, 4) Librarian salary increase is due to be awarded at her anniversary date in Oct. After discussion, a motion to increase the Librarian salary to \$18 per hour this year (total \$1040) was made by Haraghey, 2nd by Trecker and unanimously approved. The raise will be awarded at the time evaluation is given. Librarian performance evaluation forms were given to board members and need to be returned to chair Christie before Oct. 1, 2016. Also noted was that First Niagra Bank is now Key Bank. We have previously used LPL Inv. Services through 1st Niagra and will have to request a change through Key Bank if we want to keep this service with LPL. Key Bank also offers its own in-house investment services. After discussion, motion made by Regan, 2nd by Haraghey to use Key Bank investment services. Motion approved by consensus. No action needed as the service will automatically roll over to Key Bank services.

Librarian Report: On file at FML. Also discussed was 1) the need to re-order book marks which are donated by Donahue Builders, 2) need to re-order FML brochures to be distributed at the Library and at Town clerks office. Motion to order 250 brochures from VistaPrint was made by Haraghey, 2nd by Trecker and approved. Christie will order the brochures and ask Librarian to order bookmarks .

Assistant Librarian Report: Sonja sends best wishes. She will be back in late Sept.

Old Business: Upcoming programs; 1, The Fireman program will be Sept. 24, 2016 at FML, 10 to 11am. 2, The annual Book and Bake Sale will be Oct.1 , from 8am to 2pm at the Town Hall lower level. Registration fees for tag sale and vendor spaces will be donated to FML. Big Hearted books will pick up at the Town Hall at 2:30 pm. Regina DeCesare will oversee the bake sale and baked goods can be dropped off at the Town Hall Friday 1:30 to 3pm or Sat. am before 9am. Set up for books will be Friday at 1:30. Margaret Haraghey will be cashier. 3, The septic tank baffle has been replaced. Mike Chapel donated time and labor.

New Business: 1, Librarian evaluation forms were distributed to board members to be filled out and returned to Christie by Oct. 1.
2 The board approved a letter to our State Rep and Gov. explaining the hardship caused to our small library , from the recent cuts in the budget as it relates to Library functions and offerings to our patrons. The letter will be signed by Christie on behalf of the board
3, New Board members; Christie nominated Roger Burten and Eric Sandberg-Diment for 4 year

terms to the board to replace Trecker and Larsen whose terms have expired. Motion to accept the nominees was made by Haraghey, 2nd by Trecker and approved unanimously. The new members will come to the Oct. meeting to introduce themselves. Trecker will continue to administer the web site and do publicity for activities. Larsen will continue her position as Assistant Librarian.

No other business discussed. Meeting adjourned at 5 :12 pm by consensus.

Next meeting: Oct. 13, 2016

Respectfully submitted,

Susan Hochstetter