

FLETCHER MEMORIAL LIBRARY BOARD OF DIRECTORS

DATE: 4.11.2024

PRESENT: Andstrom, Astin, Burten, Cardwell, Davis, Hochstetter, Kaye, O'Brien

ABSENT: Haldas, Larsen

CALL TO ORDER: 4:09 PM

AUDIENCE FOR CITIZENS: None

SEATING OF ALTERNATE: None

APPROVAL OF MINUTES: Motion to accept as noted - Burten ; 2nd O'Brien; approved .

BOOKKEEPER'S REPORT – Haldas (absent)

LIBRARIAN'S REPORT - Andstrom: Healthy attendance and Programs reported.

Q about ALARM SYSTEM: Staff needs a tutorial in how to use new system. System had a false alarm; it has now been disconnected. O'Brien will reconnect and reboot as needed.

Q about 'LIBBY' digital book service. Used by many libraries. Anyone with a library card can use it. But costs \$800/year. And we already have audiobooks of our own. O'Brien suggests having a presentation from someone who knows more about this system.

Report on new CANON printer – under \$50 and seems to work well.

New toilet seat needed – Andstrom will purchase.

PROGRAMS: Next artist lined up. Graseck set for October. MUSIC: Davis has set up a group for July 17; working on rest of season.

QUESTION: Can a local artist do a presentation on how to do a self-published book? – date of May 25th. Decision – yes, as long as it's a workshop and not a sales event. Motion O'Brien; 2nd Davis; approved.

ASSISTANT LIBRARIAN'S REPORT - Larsen: None.

ON-GOING BUSINESS:

Discussion on bathroom cleaning service – not 'up to snuff' - we need to continue looking for a better service.

Question concerning our internet cost: O'Brien doubts the possibility of us only paying \$39/month as reported, wishes to see the actual billing for this. Davis: If Shane Navratil would send us monthly budget reports may we could understand this better?

Christmas Gift Cards: thank you notes are 'being written' ...and yes, the Gift Cards 'have been purchased'.

Computer Woes: computer/keyboard/printer not talking to each other. We need to find a mediator ASAP... Call Randy. Or anyone under the age of 20. "Just Fix It".

Music Series Funding: the famous 'Anonymous Donor' has donated \$700 towards this year's series. Davis to follow up with request to Foster Family fund.

Trustee position on Board – Beth Regan has accepted our request. Nomination by Hochstetter; 2nd by Kaye; all in favor!

LIBRARY DIRECTOR SEARCH: We now have a Job Description. Cardwell will make some corrections to make it read more up-to-date, and send out revisions for the Board's approval. Members are encouraged to send their corrections/suggestions to Kaye.

Salary discussion: concerning history of Andstrom's pay and raises and what we will offer new position. Do we have enough funds to offer position with a pay raise from current level? Suggestion that we post a salary range such as "20-25K/yr depending on experience and education". General approval of idea. O'Brien: perhaps we ask the Town of Hampton for a 'cost of living' increase in our annual allotment. Cardwell will submit an AMENDMENT to our annual request.

Take out ads – should we use the Ct Library Consortium newsletter - \$100/ad or free if we join assoc. at ~ \$184/yr. Or do we just use free local media?? J Trecker can help us find spots in local papers. Note we would have to get in into the papers by 15th of the month. Def. put into Hampton Gazette under 'Library News'.

NEW BUSINESS:

ARBOR DAY DISCUSSION: A serviceberry tree will be purchased and planted. DPW will do the work. (Ornamental cherry to be removed and new tree planted nearby). Speakers lined up for event. Andstrom and Cardwell to speak. Members encouraged to attend. School plans are in place with principal. PR is already in Gazette, Neighbors, etc.

100TH ANNIVERSARY: Banner in place (looks great!). We need a date for Summer Event – The date of AUGUST 24th suggested and meets with general approval. Idea to invite Rep Gordon to attend; possibly bring Governor as well. Someone may do something about this?

MAINTENANCE:

PLUMBING work is completed.

STUMP REMOVAL put it into our Five-Year Plan.

ADJOURNED: Meeting ended by consensus at 5:50 PM.

Respectfully submitted,

Mark Davis, secretary