



HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
MEETING MINUTES
THURSDAY, JULY 18, 2024
HAMPTON ELEMENTARY SCHOOL MEDIA ROOM/LIBRARY
7:00 PM

1. Call to Order

The meeting was called to order at 7:03 Those in attendance were committee members Mark Becker, Maryellen Donnelly, and David Halbach.

2. Audience for Staff & Citizens

First Selectman Allan Cahill and Chair of the Hampton Board of Finance Kathy Donahue participated in the meeting.

3. Review of June 20, 2024 Minutes

There were no recommendations for change.

4. Discussion on Classroom Heat Pump Project

The F & O committee members ask Superintendent Skarzynski to advertise the Request for Qualifications (RFQ) and Request for (design) Proposal (RFP). Design of a HVAC (heating/ventilation/air conditioning) system needs to be accomplished prior to applying for any state (Department of Administrative Services, DAS) HVAC grant funds.

Valentina Jimenez, Hampton's Eversource Energy Efficiency Consultant, phoned and asked why the Letter of Agreement which binds Eversource to granting Hampton \$415,250 if Hampton decides to install the specified heat pump system was not signed. She stated that Eversource recently decided that it will continue allow application and provision of funds when grant money from other sources are applied to a proposal.

5. Discussion of Oil Tank Removal

Three quotes were received. The F & O committee members selected Kropp Environmental Contractors to remove the oil tank. The quote for services dated May 1 will need to be confirmed. The F & O committee members request that a maximum of \$19,000 be approved at the July 24 Board of Education meeting for removal of the oil tank and the related services outlined in the quote. Allan Cahill received one quote for purchase of a 3,000 gallon tank. He will follow up requesting what is required as a

footing for the tank. Three bids for purchase of an above ground oil tank and 3 bids for installation will be sought.

6. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues

Portable air conditioner units will be tested over the summer.

A water bottle filling station has not yet been purchased.

Mark Becker and Allan Cahill consulted with a family member who donated the sunroom. Three alternatives for the sunroom repair were considered.

- a. Reglazing current sunroom and perimeter fence 4' from the sunroom (quotes received)
- b. Removal of the sunroom structure and replacement with a solid wall on the footing
- c. Removal of the sunroom structure and replacement with a wall with windows on the footing and a solid roof

Bids will be sought for alternative c.

7. Discussion of 2024/2025 Budget

The budget passed at referendum on June 27, 2024.

8. Audience for Staff & Citizens

None

9. Review Next Agenda Planning Including Date and Time

The next meeting will be a special meeting on Thursday, August 15, 2024 (rather than August 22) at 7 PM in the Hampton Elementary School Media Room/Library.

10. Adjournment

The meeting adjourned at 8:02.

Respectfully submitted,

Maryellen Donnelly