

Town of Hampton
Board of Finance
Special Meeting
June 6, 2017
7:30 pm
Hampton Town Hall Community Room

Call to Order: The meeting was called to order at 7:30 p.m.

Members/Alternates Present: Jeff Clermont, Nick Brown, Perry Matchinis, Mike Higgins, Ed Adelman, Rick Matejka, David Fowler, Stan Crawford

Staff and Others Present: First Selectman Al Cahill, Selectmen Bob Grindle and Michael Chapel, Treasurer Ellen Rodriguez, Recording Clerk Dayna McDermott-Arriola.

Citizen Comments: none.

Approval of Minutes

Motion: Ed Adelman, seconded by Nick Brown, to approve the Minutes of the May 9, 2017 Regular Meeting. Motion carried 5 – 0, Rick Matejka abstaining.

Presentations: none.

Reports/Actions

First Selectman: Al Cahill reported that the Board of Selectmen at their June 5 Meeting voted to schedule the Annual Town Meeting for June 22 at 7 pm with discussion *and* approval of the Town Government and Elementary School budgets included on the agenda. He also informed the finance board that the money they approved to replace the LOCIP funds will be used to resurface Bennett Drive and Drain Street, instead of the culverts on Parker Road, which was originally intended and which is approximately the same cost. All of these projects are listed in the 5-Year Plan.

Tax Collector: Chairman Clermont reviewed the Tax Collector's Report, which reported deposits for the month of May of \$10,364.35, with \$1,855.74 in online payments, for a total of \$12,220.09. Year to date the Town has deposited \$3,778,472.87 and received \$141,004.44 in online payments for a total of \$3,919,477.31.

Motion: Mike Higgins, seconded by Perry Matchinis, to accept the Tax Collector's report. Motion carried unanimously.

Chairman Clermont reviewed the Tax Collector's request to approve the Suspense List, which identifies the taxes deemed uncollectable.

Motion: Ed Adelman, seconded by Mike Higgins, to accept the Suspense List. Motion carried unanimously.

Treasurer: Ellen Rodriguez reported ten requests for transfers.

Motion: Nick Brown, seconded by Rick Matejka, to approve the transfer of: \$215 to # 6000-06 Selectmen supplies from #6000-07 Selectmen Computer Support; \$350 to # 6007-01 Town Hall Photocopier from # 6007-03 Town Hall Maintenance; \$145 to # 6007-02 Town Hall Water from #7000 Contingency; \$700 to #6009-07 Election Postage & Supplies from #6009-03 Election Training and Mileage; \$500 to #6010-01 P & Z Enforcement Officer from #6010-05 GIS Services Digital Mapping; \$700 to #6013-03 Town Hall Electricity from # 6013-11 Community Center Oil; \$300 to #6013-19 Community Center Elevator from #7000 Contingency; \$150 to # 6201-06 Safety from #6201-03 Payroll Overtime; \$600 to # 6201-07 Town Garage Maintenance from # 6201-03 Payroll Overtime; \$3000 to #6300-00 Sanitation Transfer Station from #7000 Contingency. Motion carried unanimously.

Treasurer Rodriguez confirmed the Board of Finance should anticipate an increase in transfers at the close of the fiscal year.

Board of Education: none.

Board of Finance Committees:

HR Committee: none.

Fiscal Policy and Procedures Committee: none.

Correspondence: Chairman Clermont received a letter from the State of Connecticut Insurance Department regarding an Insurance Agency to which Treasurer Rodriguez will respond.

Old Business

Discuss and Act on 2017-2018 Town Government and Elementary School Budgets

Motion: Nick Brown, seconded by Rick Matejka, to send the Town Government and Hampton Elementary School budgets as presented to the Town Meeting on June 22. Motion carried unanimously.

Review Board of Finance By-Laws: tabled.

Review Board of Finance Ordinances: Perry Matchinis reported that the ordinances have been reviewed by the Ordinance Committee and will be an item on the Annual Town Meeting Agenda for approval from the Town.

New Business

Discussion of Compensation of Elected Officials and Municipal Employees

Mike Higgins stated that he supports an increase in the Treasurer's salary, and suggested that a committee be established for the purpose of reviewing the compensation of Town Hall Employees, some of whom, First Selectman Cahill clarified, are elected and some of whom are appointed. Ed Adelman stated his belief that personnel issues are the purview of the Board of Selectmen, not the Board of Finance, an opinion that Perry Matchinis concurred with, stating that the finance board's duties are listed in the State Statutes. Chairman Clermont explained that the original members of the Board of Finance established a committee to develop job descriptions with the objective of risk management, stating that at this point, there is no role of the finance board to fill in regard to Human Resources. First Selectman Cahill said that the Board of Selectmen can review salaries during the next budget cycle.

Citizen Comment: none.

Suggestions for Next Agenda:

Investments

Date, Time and Place of Next Meeting:

Special Meeting: June 22, 2017 at 8 pm at Town Hall for the purpose of setting the mil rate for the 2017-2018 fiscal year. Rick Matejka designated Stan Crawford to be seated in his absence.

Regular Meeting: July 11 at 7 pm in the Community Room at Town Hall.

Adjournment:

There being no further business to come before the Board, the meeting adjourned at 8 p.m.

Respectfully submitted,
Dayna McDermott Arriola
Recording Clerk

This is a draft version of the Minutes until approved by the Board of Finance.

