

Hampton IWWA Minutes
Regular Meeting – September 11, 2012
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The Regular Meeting of the Inland Wetlands and Watercourses Agency was held on Tuesday, September 11, 2012, at the Town Office Building.

Chairman Crawford called the Meeting to order at 7:35 p.m.

Present for the Board: Stanley Crawford, Chairman; Martin Mlyniec, Secretary; Muriel Miller; Perry Matchinis; Dave Goodrich.

Staff and Others Present: John Valente, Wetlands Enforcement Officer (7:40); Dayna McDermott-Arriola, Recording Secretary.

Item 1: Audience for Citizens: none.

Item 2: Additions to the Agenda:

Motion: Martin Mlyniec, seconded by Perry Matchinis, to add discussion of Board of Finance under Item 9. 4. Motion carried unanimously.

Item 3: Approval of Minutes – Public Hearing of April 10, 2012, Regular Meeting of April 10, 2012, and Special Meeting of May 16, 2012.

Motion: Martin Mlyniec, seconded by Muriel Miller, to approve the April 10, 2012 Public Hearing Minutes. Motion carried unanimously.

Motion: Dave Goodrich, seconded by Martin Mlyniec, to approve the April 10, 2012 Regular Meeting Minutes as amended to delete the name *Marlene Aulten* from the list of members absent as Ms. Aulten's term had expired. Motion carried unanimously.

Motion: Martin Mlyniec, seconded by Perry Matchinis, to approve the May 16, 2012 Special Meeting Minutes. Motion carried unanimously.

Item 4: Old Business: none.

Item 5: New Business: none.

Item 6: No Permit Necessary

John Valente reported that the following applications were reviewed and approved:

1. NP0412-03: Jennifer and Jamie Chokas, Applicants; 186 Windham Road. Proposed Activity: installation of above ground swimming pool. Application Review fee of \$30 received.
2. NP0512-01: Diane Woodward, Applicant; 139 N. Bigelow Road. Proposed Activity: installation of 21' above ground swimming pool in rear yard, 10'+ from septic system. Application Review fee of \$30 received.
3. NP0712-01: John Byrne, Applicant; Hammond Hill. Proposed Activity: addition. Application Review fee of \$30 received.
4. NP0712-02: Anthony Sylvester, Applicant; John Mack Road. Proposed Activity: single family home. Application review fee of \$30 received.
5. NP0812-01: Nicole Smat, Applicant; 362 Hartford Tpke. Proposed Activity: deck off side of pool. Application review fee of \$30.

Mr. Valente also reported that he has received, reviewed, and approved an application (NP0812-02) from Christopher Landeck of South Brook Road to construct a single family home. The Agency has received a check in the amount of \$190 from the applicant. The legal notice published in *The Willimantic Chronicle* was submitted by Mr. Valente to the Agency.

Chairman Crawford reported that he will obtain an application from Sean Emond of Bigelow Road for his proposed activity.

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Item 7. WEO Report

7.1 Monthly Report:

John Valente reported on a complaint he received alleging the storage of construction material adjacent to wetlands on Cedar Swamp Road. Mr. Valente reported that the material was subsequently destroyed.

Mr. Valente also received a complaint of soil disturbance resulting from the construction of two structures on Parker Road. Mr. Valente reported that no wetland permit was required as the activity was outside of the wetlands area.

7.2 Duly Authorized Agent Report: none.

Item 8. Communications

The Agency received the following communications:

- Correspondence from the State Department of Environmental Protection regarding regulation updates.
- Report from Lycott Environmental on treatment of pond at the Larson property on Route 97.
- Spring and Summer editions of *The Habitat*

Item 9. Discuss and Act on any other Business

1. Election of Officers: Chairman, Vice Chairman, Secretary

Muriel Miller nominated Stanley Crawford for Chairman; Perry Matchinis seconded the nomination. Stanley Crawford was elected Chairman by unanimous consent. Stanley Crawford nominated Perry Matchinis for Vice Chairman; Marti Mlyniec seconded the nomination. Perry Matchinis was elected Vice Chairman by unanimous consent.

Muriel Miller nominated Martin Mlyniec for Secretary. Stan Crawford seconded the nomination. Martin Mlyniec was elected Secretary by unanimous consent.

2. Inlands Wetlands And Watercourses Agency Bylaws Review: no revisions.

3. Set 2013 Schedule of Dates, Times and Locations of Regular Meetings

Copies of the proposed schedule were distributed.

Motion: Dave Goodrich, second by Muriel Miller, to approve the proposed schedule of dates, times and locations of regular meetings for 2013. Motion carried unanimously.

4. Discussion of Board of Finance

Stan Crawford reported that, on the advice of the town auditor, Marcia Marien, the Board of Finance will be meeting with, and asking questions of, every town agency and department in order to establish consistent policies and procedures in dealing with all of the town's fiscal matters. The Board's intent is to work with one department or agency per month.

Item 10: Audience for Citizens: none.

Item 11. Adjournment

There being no further business to come before the Agency, Chairman Crawford adjourned the meeting at 8:10 p.m.

Respectfully submitted,
Dayna McDermott-Arriola
Recording Secretary

