

**HAMPTON PLANNING AND ZONING COMMISSION
HAMPTON TOWN HALL, 164 ROUTE 97**

**REGULAR MEETING
MONDAY NOVEMBER 23, 2020
7:00 PM
Held via Zoom Videoconference**

Meeting recording can be found here:

[https://zoom.us/rec/share/FJb3xWQEeXoVlsrh7-](https://zoom.us/rec/share/FJb3xWQEeXoVlsrh7-z17Hc8hy6ueEPVWhdHoiIYHLtfuqzzYvY3e1HJp0goPOI2.0XSX5oEMFJxSqVXV)

[z17Hc8hy6ueEPVWhdHoiIYHLtfuqzzYvY3e1HJp0goPOI2.0XSX5oEMFJxSqVXV](https://zoom.us/rec/share/FJb3xWQEeXoVlsrh7-z17Hc8hy6ueEPVWhdHoiIYHLtfuqzzYvY3e1HJp0goPOI2.0XSX5oEMFJxSqVXV) **Access Passcode:** m8usD4&b

DRAFT MINUTES

1. **Called to Order** – Chairman Kevin Grindle called the regular meeting to order at 7:05 pm.
2. **Roll Call/Seating of Alternate Members** - In attendance were PZC members Everett Hyde, Stanley Crawford, Diane Gagnon, and Susan Hochstetter. Also, in attendance were alternates Kathy Thompson, Pat Cascio, Randy Saylor, and Town Planner John Guskowski.
3. **Additions to Agenda** – Chairman Grindle added New Business item 6b: Election of Officers, and New Business item 6c: Adoption of 2021 Meeting Schedule
4. **Audience for Citizens** – None
5. **Approval of Minutes: October 26, 2020 Meeting** – Ev Hyde moved to approve the October 26, 2020 minutes Sue Hochstetter seconded and the motion passed 4-0, with Diane Gagnon abstaining.
6. **New Business**
 - b. **Election of Officers, 2021:** Chairman Grindle opted to take the New Business items out of the original order, and requested nominations for Chairman, Vice Chairman, and Secretary of the Commission for calendar year 2021. He noted that if requested, he would be willing to serve for another year as Chair. **Sue Hochstetter nominated Ev Hyde for Vice-Chair and Diane Gagnon seconded. Ev Hyde nominated Sue Hochstetter for Vice-Chair, and Stan Crawford seconded.** The two nominees discussed their interest, and Ev Hyde agreed to serve if elected. Stan Crawford agreed to serve as Secretary again. Chairman Grindle requested a motion for the entire slate. **Motion to elect Kevin Grindle as Commission Chair, Ev Hyde as Commission Vice-Chair, and Stan Crawford as Commission Secretary for calendar year 2021 by Sue Hochstetter, seconded by Ev Hyde. Motion carried unanimously.**
 - c. **Adoption of 2021 Meeting Schedule:** Chairman Grindle noted that the proposed schedule of meetings would continue to be the 4th Monday of each month at 7:00 p.m., with no exceptions for holidays, for calendar year 2021. **Motion to adopt the proposed schedule of Planning & Zoning Commission meetings of the 4th Monday of each month at 7:00 p.m. by Stan Crawford, seconded by Ev Hyde. Motion carried unanimously.**
 - a. **Signage Regulations** – John Guskowski provided the Commission with a proposed mark-up amendment of Section 6.15 of the Zoning Regulations that sought to conform with the content-neutral mandate of the *Reed vs. Town of Gilbert* Supreme Court case. The proposed regulations attempted to tie the type of signage, in terms of size and location, to the permitted use, rather than the internal content of the sign itself. The Commission discussed the regulations, and Chairman Grindle suggested that the Commission schedule this for a public hearing in January. Ev Hyde requested that a markup version and a clean version be posted for comparison. **Motion to schedule the proposed amendments to Section 6.15 for a public hearing on January 25, 2021 by Sue Hochstetter, seconded by Ev Hyde. Motion carried unanimously.**

7. Old Business

- a. Affordable Housing Plan Grant** – John Guskowski noted that the background information for the first half of the Affordable Housing Plan would be available for the Committee’s review in December, and proposed a meeting date of Thursday, December 17th at 6:00 p.m. There was general consensus that this schedule was appropriate.
 - b. Plan of Conservation & Development Implementation Priorities** - Tabled until in-person meetings resume.
 - c. Route 6 Business District** - Tabled until in-person meetings resume.
- 8. Staff Report & Enforcement Issues** – Chairman Kevin Grindle reviewed the Zoning Enforcement Officer report with the Commission.
- 9. Correspondence** – There was no correspondence. Chairman Grindle noted that it was likely that the December meeting would be cancelled for the holidays and lack of action items.
- 10. Adjournment** – Sue Hochstetter moved to adjourn the meeting at 7:45 pm. Ev Hyde seconded and the motion passed unanimously.

Respectfully Submitted by:
John Guskowski
11/24/20