

Hampton and Scotland School Readiness Council
Tuesday October 27, 2015 at Hampton Elementary School
Meeting Minutes

Attendance: Joy Becker, Cathy Pinsonneault, Connie Berglund, Melanie Smith-Cervera, Ann Gruenberg, Mary Geragotelis, Scott Sears, Geri White, Candace Morell

- 1) **Call to order:** Scott Sears called meeting to order at 6:37pm
- 2) **Audience for citizens:** NONE
- 3) **Update agenda as needed:** Melanie has an additional agenda item to add to SR Liaison Report
- 4) **Approval of September 29, 2015 meeting minutes:** Geri White motioned to approve meeting minutes from 9/29/15 Mary Geragotelis seconded. Motion passed unanimously. No abstentions.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Connie reported there is a parent fee balance from last year and the school is following up with the parent. Enrollment is still down, 11 students enrolled out of 18. Motion to accept Hampton's financial report was made by Ann Gruenberg and seconded by Geri White. No discussion. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Cathy reported the form is new. SRC liked the format of the new form and found it easy to read. Discussion regarding the shortfall reported from last month. Motion to accept Scotland's financial report was made by Joy Becker and seconded by Geri White. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

Hampton: Elise Guari has left Hampton Public Schools to take a new position in Killingly. A new principal will be hired and will be part of the SRC once on board. Connie reported the process for hiring a new principal is underway. One child beginning November 1st and one child beginning January 4th. Teaching staff are continuing their PD. Family Friday is 10/30/15. Family projects have been going home to help make the home-school connections. Handout of update provided.

Scotland: Cathy reported the program enrollment is the same. Grandparent volunteer comes in once a week. Themes of the week were shared. Teaching staff PD is on-going and attended recent workshop on Higher Order Thinking. Handout of update provided.
- 7) **SR Liaison Report:**
 - a. Draft policy review for non-resident space utilization: discussed policy draft. SRC agreed draft was ready for voting, since a voting quorum was not in attendance, the SRC decided to do an electronic vote. Geri White motioned to have an electronic vote on the policy for non-resident space utilization and Connie Berglund seconded. Melanie will send out an email for voting with a reply to her for SRC member's vote.
 - b. Additional agenda item: OEC is requesting the liaison to complete a survey on space utilization. Hampton has 7 spaces open with two children enrolling soon, leaving 5 spaces vacant. After 11/30/15, Hampton could seek out children from other towns if non-resident policy is voted through. Discussed the challenge of before and after school options for families. Anticipated increase in 2017 preschool aged children from numeration report in Hampton. Population ebbs and flows in a small town and needs to be considered.
- 8) **New Business**
 - a. QE parent workshop plan: Melanie followed up with Kelly Jo Wilson regarding the Pyramid Model workshop for parents via Skype. Kelly is willing but would prefer to do a series type workshop in order to not give parents too much information at once. Her fee is \$500 for a two hour workshop. Have about \$3500 left to spend of QE money. SRC discussed having parents come out more than once would be a challenge. Ruth Freeman might be someone to consider conduct a parent workshop on positive parenting, created videos on challenging behaviors. Purchasing books for parents might be a good use of resources. Debbie Lee Keenan and John Nimmo collaborated on a book with anti-bias. Candace asked if we tag on to an already existing parent event to have something would that help get more participation. Might be helpful to

survey parents to see if there is something they would like more information on. Provide them with a few options to choose from. Facilitation of a group meeting might be another way to get parents together Mary Broderick from Graustein. SRC decided to survey parents on topics and format, topics: electronics/internet use, positive parenting, and challenging behaviors.

b. Discuss survey results: Survey results were reviewed by SRC. Discussed the survey was administered to see how our current SRC is working in a self-evaluation format, before moving forward. Discussed having the survey results put on agenda for next meeting.

c. Membership review and chairperson discussion: terms are up 11/30/15, Melanie will get a copy of letter's superintendent of current council. Scott is willing to stay on as co-chair. Candace has a difficult time meeting the Tuesday meeting start time. SRC agreed to move the start of the meeting to 6:45 and Candace can stay on board as the co-chair. Melanie will facilitate getting letters drawn up by Superintendents and First Selectman.

9) Old Business

a. By-laws draft review: tentative approval until next meeting

10) Audience for citizens: NONE

11) Set next meeting Agenda: discuss survey results in more depth, parent survey results for QE expense, membership, by-laws draft

13) Adjournment: Motion to adjourn at 8:04 pm by Cathy Pinsonneault and seconded by Geri White. Motion passed unanimously. No abstentions.

Next Meeting: January 26, 2016 at Scotland Elementary School 6:45-8:15 pm

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting