

Hampton and Scotland School Readiness Council
Tuesday January 26, 2016 Scotland Elementary School
Meeting Minutes

Attendance: Joy Becker, Cathy Pinsonneault, Connie Berglund, Melanie Smith-Cervera, Ann Gruenberg, Mary Geragotelis, Scott Sears, Andrea Lavery, Candace Morell, Geri White, Claire D'Appollonio, Candace Morell, Shannon Haddad, Allan Cahill, Allison O'Connor

- 1) **Call to order:** Scott Sears called meeting to order at 6:50 pm
- 2) **Audience for citizens:** NONE
- 3) **Update agenda as needed:** Geri White would like to add information on pediatric eye program to agenda under new business.
- 4) **Approval of October 27, 2015 meeting minutes:** Connie Berglund motioned to approve meeting minutes from 10/27/15 Ann Gruenberg seconded. Motion passed unanimously. Clare D'Appollonio, Andrea Lavery and Allan Cahill abstained.
- 5) **Acceptance of financial reports**
 - a. **Hampton:** Andrea reported enrollment is now at 12 out of 18 spaces. Discussion on line item 200. Motion to accept Hampton's financial report was made by Ann Gruenberg and seconded by Geri White as presented with follow up explanation on line item 200 to be provided. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Cathy explained the new form again to the group. All School Readiness spaces are full. Motion to accept Scotland's financial report was made by Clare D'Appollonio and seconded by Geri White. Motion passed unanimously. No abstentions.
- 6) **Program updates:**

Hampton: Andrea report that a new student was enrolled 1/5/16. Newsletter continues to go home and Family Friday is coming up, this event has included grandparents. Pre-k screening is April 27, 2016, advertised this in local papers as well as information home to parents. Suggested to put in Willimantic Chronicle. Waiting for updated numeration from the town to find out how many children may be eligible for the program next year. Teacher PD is on-going and Andrea is also doing PD for her new position. Handout of update provided.

Scotland: Cathy reported pre-k classrooms are very busy. Enrichment activities included a door decorating contest, PBIS pep rally, and crazy sock day. Big Questions and Themes were shared with group for each pre-k classroom. DCF Mandated reporter training was completed. Handout of update provided.
- 7) **SR Liaison Report:**
 - a. OEC has released the RFP: due to the state May 20, 2016. Due to EASTCONN by 4:30 pm on March 24, 2016. The grant is not as detailed as last year for currently funded programs. Melanie will work directly with Cathy and Andrea to work on the local RFP. A legal notice will be put out for SR RFP.
 - b. QE RFP: has been released by OEC. Discussed what the council might like to do for next year. Suggestions: literacy driven parent involvement activity, The Pyramid Model phase 2 for teachers and include parents building on this years' PD: could look like facilitators supporting teachers with implementation of Pyramid Model strategies with a follow up component. A legal notice will be put out for QE RFP on the suggested topics.
 - c. Monitoring visits conducted at both sites, all is going well.
- 8) **New Business**
 - a. Scotland has a new Superintendent: Dr. Frank Baran who was unable to attend. Dr. Baran previously worked in Woodstock as the Superintendent. He is in the process of learning about Scotland Elementary School staff and children as well as attending Board of Education meetings.
 - b. Hampton's new Elementary School Principal: Connie Berglund introduced Andrea Lavery. Andrea is quickly learning the ropes of the Hampton Elementary School and the School Readiness Grant requirements. Andrea previously worked in Portland.

c. Pediatric Eye Program information: Geri White shared information on a free pediatric eye screening from 6 months-age 7 with a focus on preschool age offered by the CT Lions. The screening is completed with a camera like machine and prints out a report with outcome from eye exam. Could be used as part of the prek screening process.

9) Old Business

a. QE parent workshop plan: reviewed ideas suggested at October meeting. Suggestions included something tied to literacy, parent/child “field trip”, parent/child activity nights, band Coukoo Review has songs that tie to Social Emotional Development, Candace will check in with UCONN to see if there might be a grad student, Shannon will contact United Services, Ann will check in with ECSU if needed. Allison can provide the second step book list as a resource. A subcommittee can be convened to organize the nights/activities but will need some support with finding someone to run the discussion on supporting social emotional development with parents. Further discussed the possibility of a local band or an entertainment person tied to social emotional development. Shannon, Allison and Ann will follow up with potential contacts.

b. Discuss council survey results: this item will be moved to next month for review. Members should review the results and be prepared to discuss next steps.

c. Membership review: discussed trying to get a health care provider. Joy suggested a parent from Hampton that is also a nurse at L&M Hospital, Joy and Andrea will follow up with parent and report back to council.

d. By-laws draft review: this item will be moved to next month for review. Members should review the by-laws and be prepared to discuss.

10) Audience for citizens: NONE

11) Set next meeting Agenda: QE update for parent night event, review council survey results and discuss how to proceed, review by-laws and discuss, review SRC policies

13) Adjournment: Motion to adjourn at 8:14 pm by Mary Geragotelis and seconded by Connie Berglund. Motion passed unanimously. No abstentions.

Next Meeting: February 23, 2016 at Hampton Elementary School 6:45-8:15 pm

Respectfully submitted by Melanie Smith-Cervera, Hampton and Scotland School Readiness Liaison
These minutes are unofficial until approved at the next School Readiness Council Meeting