CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Parish Hill Middle/High School Library
Tuesday, September 16th, 2025 7:00 PM
MEETING MINUTES

1. **Call to Order and Pledge of Allegiance –** Chair Stacy Foster called the meeting to order at 7:07 PM.
    a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Joy Becker, Hayley Tiller-Albert, and Susan Lovegreen. Also present, Superintendent Andrew Skarzynski and Principal Thomas McKenna.
    b. Not Present: Cassidy Martin, Camden Kammer, Ellen Gillon, and Stephanie Bayne.
2. **Communication with the Audience –** Superintendent Andrew Skarzynski recognized the new Student Representative.
3. **Written Communications to the Board –** None received.
4. **Approval of August 26, 2025 Region 11 BOE Minutes**
    a. Michael Smardon made a motion to approve / Joy Becker seconded. Michael Smardon abstained; *motion passed.*
5. **Approval of Financial Statements – August 2025**
    a. Michael Smardon made motion to approve the Financial Statements / Hayley Tiller-Albert seconded. Michael Smardon abstained; m*otion passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
    a. **Teacher –** No report currently.
    b. **Principal –** Thomas McKenna gave his report which discussed the new student representative, first day of school, school picture day and upcoming events.
    c. **Superintendent –** Andrew Skarzynski gave his report which discussed a staffing update, and new laws.
7. **Old Business/New Business**.
    a. **Report by PHACT/PTSA**
        i. Report was given by Joy Becker.
    b. **Budget Forecast FY 25-26 – Jobina Miller**

   i. Superintendent Andrew Skarzynski discussed with Board.

c. **Receive Resignation - Kelsey Waters**

   i. Received with regret.

d. **New Hires – Brooke Malone**

   i. Superintendent Andrew Skarzynski informed the Board about the new hire.

e. **Tentative Approval of Board Policy 5145.44, 4000.1, and 4200.1**

   i. Michael Smardon made a motion for tentative approval / Susan Lovegreen seconded. *Motion unanimously passed.*

8. **Committee Reports/Requests for Board Action**
   - **a. Fiscal & Plant –** Not met.
   - **b. Educational and Board Policies –** Met.
   - **c. Central Office –** Not met.
   - **d. Technology/Website –** Not met.
   - **e. Personnel and Supervision –** Not met.
   - **f. Newsletter –** Not met.
   - **g. CABE/EASTCONN –** No report at this time.
9. **Second Audience for Citizens**
   - **a.** No one commented.
10. **Agenda Items for Next Meeting**
    - **a.** Final approval for board policies, tentative approval for board policies, Enrollment Report, and board approval for tuition rates.
11. **Adjournment**
    - **a.** Joy Becker made a motion to adjourn at 7:57 PM / Susan Lovegreen seconded. *Motion unanimously passed.* Adjourned at 7:57 PM.

Respectfully Submitted,

Cassie Haddad