

HAMPTON PLANNING & ZONING COMMISSION
HAMPTON TOWN HALL, 164 ROUTE 97

REGULAR MEETING

Monday, February 17, 2025 7:00 PM
COMMUNITY MEETING ROOM
Hampton Town Hall
164 Main Street, Hampton CT
and Via Zoom

DRAFT MINUTES

1. Call to Order

Chairman Grindle called the meeting to order at 7:01 p.m.

2. Roll Call/Seating of Alternate Members

In attendance for the meeting were Members Gary DeCesare, Sue Hochstetter, and Ev Hyde. Seated for member Stan Crawford was Alternate Peter Serafin. Also in attendance were Alternate Kathy Thompson and Town Planner John Guskowski.

3. Audience for Citizens: *Citizens may address the Commission on items not otherwise on the agenda*

There were no comments from the public.

4. Approval of Minutes: December 16, 2024 Regular Meeting

Motion to approve minutes of December 16, 2024 by Ev Hyde, seconded by Gary DeCesare.
Motion carried unanimously.

5. Old Business

a. FY 2025-26 Budget Discussion

The Commission discussed the current and proposed budget. Given the requirement of the Plan of Conservation & Development, there is anticipated to be additional cost for printing. Because John Guskowski is handling the minutes, the "Clerk" line item can be reduced or reallocated to Planning Services. Ev Hyde suggested for a one-time fee adjustment be added to the Planning Services for work on the PoCD. The Commission agreed to a \$2500 one-time line item. Ev Hyde also discussed the fees for the Zoning Officer. The billing for the ZEO is lower than currently budgeted, so that line item will be left unchanged. The one-time expense will increase the overall budget request approximately 4.5%, which should be a discrete expenditure.

Motion to approve the budget request as presented by Sue Hochstetter, seconded by Ev Hyde. Motion carried unanimously

b. Commission Workshop – 2026 Plan of Conservation & Development

John Guszkowski provided an overview of the public input survey, which to date only had 26 responses. Sue Hochstetter stated that the survey should be available in paper version as well. The Town website's link to the survey has some technical issues, and John Guszkowski will address that with the Town staff. John Guszkowski will also request that Pat Cascio include a link on her Facebook page.

John Guszkowski suggested a series of topical discussions over the next few months to discuss goals and actions in different areas. He also noted that other communities have approached a PoCD with themes, such as vibrancy, sustainability, connectivity as opposed to standard categories such as housing, transportation, and economic development. The Commission requested examples of other municipal PoCDs to see different approaches, and will begin discussing the formatting and vision at the next meeting.

6. New Business

There was no new business.

7. Staff Report & Enforcement Issues

John Guszkowski shared the ZEO report from Jay Gigliotti. Some camper issues were addressed and some were dealt with independently. The Commission discussed ground-mounted solar installation permitting.

8. Correspondence

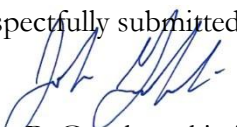
John Guszkowski reminded the Commission about the upcoming CT Bar Land Use Training, happening on March 22. Sue Hochstetter noted that CT Land Conservation Coalition also had a seminar that same day. John Guszkowski will distribute the meeting information.

9. Adjournment

Motion to adjourn by Gary DeCesare, seconded by Ev Hyde. Motion carried unanimously.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,


John P. Guszkowski, AICP, CZEO
Town Planner