Town of Hampton
Board of Finance
Regular Meeting
October 14, 2026
7PM

Call to Order: The meeting was called to order at 7PM.

Roll Call: Kathy Donahue, Ed Adelman, Kate Donnelly, Joan Fox, Regina DeCesare, Fran Gustavesen, Hampton Elementary School Board of Education Chairman Mark Becker, Treasurer Ellen Rodriguez, Recording Secretary Dayna McDermott-Arriola.

Fran Gustavesen was seated, upon request, for Nick Brown, and Regina DeCesare was seated, upon request, for Judy Buell.

Approval of Minutes
By general consent, approval of the Minutes of the September 9, 2026 Meeting was tabled.

Reports/Actions
First Selectman: First Selectman Cahill was not present. Chairman Donahue noted that paving has started on South Bigelow Road, and the replacement of the Community Center's roof is in process.

Tax Collector: Chairman Donahue has not received a report since the Quarterly report. Members agreed that they preferred a monthly, rather than quarterly report.

Treasurer: Treasurer Rodriguez announced that the Auditor spent time at Town Hall last week. She also requested two transfers.

Motion: Kate Donnelly, seconded by Regina DeCesare, to approve the following transfers: $163.00 from #6005-02 Treasurer Computer Supplies to #6005-04 Treasurer Computer Support; $222.28 from #6012-03 Bd of Finance Clerk to #6012-01 Bd. of Finance Administration. Motion carried unanimously.

Boards of Education:
Regional District #11: No report.

Hampton Elementary School: Chairman Donahue reported that there are 76 students in attendance at Hampton Elementary School with nine students tuitioning to another school(s). She also reported that the Business Coordinator submitted a report in response to the Auditor's recommendations, and will now conduct monthly reconciliations with the Town Treasurer and record journal entries for grants regularly. Chairman Donahue has attended two negotiation sessions with the Board of Education and the Hampton Education Association and reviewed the process and deadlines for mediation and arbitration.

Policies and Procedures Committee: none.

Correspondence: no report.

New Business:

a. **Update on Length of Service Award Program**
   Bob D'Agostino, who handles the account, will schedule a virtual meeting to discuss investments with the board.

Old Business:

a. **Discussion and Possible Action of Current Rates and Investments of Town Funds**
Treasurer Rodriguez reviewed some of the current Certificate of Deposit (CD) rates and terms offered at various financial institutions, and the amounts the Town currently has in Money Market, Checking, and Short Term Investment Fund (STIF) accounts. She will check on the process of transferring funds to take advantage of the high interest rates.
Motion: Fran Gustavesen, seconded by Regina DeCesare, to authorize the First Selectman, the Finance Board Chairman and the Town Treasurer to transfer funds for investment purposes. Motion carried unanimously.

Additions to the Agenda
Motion: Kate Donnelly, seconded by Joan Fox, to discuss and act on the Hampton Elementary School's request for the funding of an air conditioning unit for the school's server room. Motion carried unanimously.
Motion: Joan Fox, seconded by Ed Adelman, to discuss the Hampton Seniors Club request for new tables at Town Hall. Motion carried unanimously.

Discussion and Possible Action on the Hampton Elementary School's Request for the Funding of an Air Conditioning Unit for the School's Server Room
Hampton Elementary School Chairman Mark Becker discussed the need for a new cooling system for the school's server room. The school received three quotes ranging from approximately $6.000 to $10,000. He reported that the Board of Education at its September meeting voted to authorize the superintendent to spend up to $10,000 from the Capital and Non-Recurring Account for the equipment. Chairman Donahue reported that all quotes came with a warranty, and included taxes from which the school is exempt. Kate Donnelly suggested that there might be special rates for schools which should be explored.
Motion: Kate Donnelly, seconded by Joan Fox, to expend up to $10,000 of the Capital & Non-Recurring Account for the purchase of a cooling system for the Hampton Elementary School's server room. Motion carried unanimously.

Discussion on the Hampton Senior's Club Request for New Tables at Town Hall.
A communication from Fran Gustavesen, President of the Hampton Seniors Club, was distributed. Ms. Gustavesen explained the need for eight to ten new, lightweight tables for the use of town organizations for activities in the Community Rooms at Town Hall. Tables belonging to the Mennonite Believer's Church are often used, but are not always available. Ed Adelman, concerned with wear, questioned whether the new tables will be used by the Mennonite community. Chairman Donahue responded that they are members of our community and have shared their tables with the community at large for years. She also relayed that she spoke with the First Selectman and the Selectmen will review the request and probably provide the funds from Contingency.

Citizen Comments: none.

Suggestions for Next Agenda: Members are encouraged to send their suggestions to the Chairman.

Date, Time and Place of Next Meeting: As the next regularly scheduled meeting occurs on Veterans' Day, the Board of Finance will hold a Special Meeting on November 12, 2026.
Adjournment: There being no further business to come before the Board, the Meeting adjourned at 7:34PM.

Dayna McDermott Arriola
Recording Secretary